

LLR - BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS
Synergy Business Park, Kingstree Building
110 Centerview Drive, Kingstree Building, Room 111
Columbia, South Carolina 29210

MINUTES

WEDNESDAY, JUNE 6, 2007

9:00 AM

WELCOME AND CALL TO ORDER

Mr. McLeod announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to *The State Newspaper*, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

Dan McLeod, Jr., chairman, of Greenville, called the regular meeting of the Board of Long Term Health Care Administrators to order at 9:06 a.m. Other members present for the meeting included: David Buckshorn, vice chairman, of Greenwood; Pam Dukes, of Columbia, Melvin Hiatt, of Fairfax; Julius Kenney, Jr., of Anderson; and Brown McCallum, of Summerville.

Staff members participating in the meeting included: Stephanie Calhoun, Administrative Assistant; Sharon Dantzler, Deputy General Counsel; Sandra Dickert, Administrative Assistant; Tom Porter, R.Ph.; and Yolanda Rodgers, Investigator.

APPROVAL OF MINUTES

March 7, 2007

MOTION

Mr. Kenney moved the Board approve the minutes of the March 7, 2007 meeting. Ms. Dukes seconded the motion. Ms. Dukes noted one change to page two under the IRC Recommendation Committee. She stated the committee's plan included a 24 month plan, not a 24 ~~hour~~ plan. The motion to approve the minutes as amended carried unanimously.

COMMITTEE REPORTS

Investigative Review Committee

Ms. Yolanda Rodgers, of the Office of Investigations and Enforcement briefed the members on the May 31 2007 IRC report.

Dismissals

MOTION

Mr. McCallum made a motion, seconded by Mr. Hiatt and unanimously carried, that the Board accept the IRCs recommendation on the following cases for dismissal.

2006-11	2006-20	2006-21	2006-27	2006-35	2006-41
2006-50	2006-52	2006-62	2006-68	2006-69	2006-73
2006-95					

Formal Complaints

MOTION

Mr. Hiatt moved the Board accept the IRCs recommendation regarding the following cases for formal complaints. Mr. McLeod seconded the motion, which carried unanimously.

2006-37 2006-43 2006-47 2006-53 2006-61 2007-13

Letter of Caution

MOTION

Mr. McLeod moved the Board accept the IRCs recommendation regarding the following case for letter of caution. The motion received a second from Mr. Hiatt and carried unanimously.

2006-26

Reconsideration for Dismissal

MOTION

Mr. McCallum made a motion, seconded by Mr. Kinney and unanimously carried, that the Board accept the IRCs recommendation for the reconsideration for dismissal regarding the following cases.

2005-35 2006-10 2006-25

Credentials Committee

Mr. McCallum presented the members with the Credentials Committee Report. He noted the numbers were slightly higher than last year's numbers.

Education Committee

Mr. Hiatt presented the members with the Education Committee Report. He stated Table I reflects the number of applications and programs approved between March 2007 and May 2007. He further stated Table II reflects the year to date totals for 2006/2007. He then presented the members with a list of upcoming courses.

It was noted there has been an increase in the number of web-based programs.

AIT Committee

This committee had no report.

ADMINISTRATOR'S REPORT

AIT Update

Mr. Porter stated there are currently four individuals participating in the AIT program. He further stated there are two individuals training at the C.M. Tucker facility, one individual is training at the Lowman Home and one individual is training at the Springdale Health Care Center.

Review Board Policies

Mr. Porter presented the members with the Board Policies for their review. No changes were made to the policies.

NAB Conference Calls

Mr. Porter stated he believes Mr. Buckshorn participated in the NAB conference calls.

Mr. Buckshorn stated NAB is misunderstood and shortened the name. He further stated a discussion ensued in regard to having fewer meetings.

NAB Meeting

Ms. Dukes will attend the June 13-14, 2007 NAB meeting to be held in San Francisco, California.

Facility Closings

Ms. Calhoun provided documentation to the Board members containing information provided by the Department of Mental Health. She stated two special focus facilities have been terminated and are being sold by the federal government.

LICENSE APPLICATIONS

Cassandra Carter

Cassandra Carter did not meet the education requirements to become a CFR administrator and is seeking the Board's approval in regard to this matter.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney moved the Board grant Ms. Carter the opportunity to sit for the exam. Mr. Buckshorn seconded the motion, which carried unanimously.

Kathryn E. Derrick

Kathryn Derrick has submitted an application to become CRF administrator. Ms. Derrick answered 'no' to the question asking, "Have you ever been convicted or pled guilty or nolo contendere to any felony, misdemeanor or crime of moral turpitude?" Her criminal history report reflects Ms. Derrick was convicted for disorderly conduct in 1983.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

Mr. McLeod recused himself from participating and voting in this matter. He turned the meeting over to Mr. Buckshorn at this time.

MOTION

Mr. Kinney made a motion, seconded by Ms. Dukes and unanimously carried, that the Board grant Ms. Derrick the opportunity to sit for the nursing home administrator's exam.

Hattie B. Fields

Hattie Fields is appealing staff's denial of her application. Staff denied the initial application because the applicant does not have supervisory experience in a CRCF

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. McCallum moved the Board allow Ms. Fields the opportunity to sit for the exam. Mr. Kinney seconded the motion, which carried unanimously.

Recess

The Board recessed at 10:15 a.m. and returned to public session at 10:20 a.m.

Return to Public Session

German Glasscho

German Glasscho answered 'no' to the question asking, "Have you ever been convicted or pled guilty or nolo contendere to any felony, misdemeanor or crime of moral turpitude?" His criminal history record reflects DUI convictions in 1984.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney made a motion, seconded by Mr. Buckshorn and unanimously carried, that the Board allow Mr. Glasscho to sit for the exam.

Catherine Hezekiah

Catherine Hezekiah is appealing the denial of her application. Staff originally denied the initial application because she does not have supervisory experience in a CRCF.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

Ms. Dukes recused herself from participating and voting in this matter.

MOTION

Mr. McCallum moved Ms. Hezkiah be allowed to sit for the exam. Mr. Hiatt and Mr. Kinney seconded the motion, which carried unanimously.

Brandy B. Hudson

Brandy Hudson is appearing before the Board because her application does not meet the minimum education requirements for CRCF licensure. She is requesting the Board consider her diplomas in practical nursing in combination with CRCF experience under the Board's policy that states, "Other certificate programs in combination with CRCF and other health care work experience will be considered on a case by case basis."

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

Mr. Buckshorn recused himself from participating and voting in this matter as he has a close working relationship with the facility where Ms. Hudson is employed.

MOTION

Mr. Kinney made a motion, seconded by Mr. McCallum and unanimously carried, that the Board allow Ms. Hudson the opportunity to sit for the CRCF exam.

Mona L. Jordan

Mona Jordan's application does not meet the minimum education requirements for CRCF. She is requesting the Board consider her diploma in practical nursing in combination with CRCF experience under the Board's policy that states, "Other certificate programs in combination with CRCF and other health care work experience will be considered on a case by case basis." Ms. Jordan answered 'no' to the question asking, "Have you ever been convicted or pled guilty or nolo contendere to any felony, misdemeanor or crime of moral turpitude?" Her criminal history record reflects a shoplifting conviction in 1983. Also attached to her application is an agreement with the SC Board of Nursing in regard to a conviction involving money laundering in June 1999, which placed her on probation until 2001.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney moved the Board deny Ms. Jordan's request at this time. Mr. Buckshorn seconded the motion, which carried unanimously.

Timothy A. Kagle

Timothy Kagle is appearing before the Board as a result of the determination of the Credential Committee's review of the application and its determination the applicant's education and experience should be reviewed by the Board.

Mr. Buckshorn recused himself from participating and voting in this matter.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney made a motion, seconded by Mr. Hiatt and unanimously carried, that the Board allow Mr. Kagle the opportunity to take the exam.

Catrina S. Pitts

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney moved the Board allow Ms. Pitts the opportunity to sit for the CRCF exam. Mr. McCallum seconded the motion, which carried unanimously.

James Sanderson, Jr.

This applicant hearing was chaired by Mr. Buckshorn.

James Sanderson is appearing before the Board because he answered 'no' to the question asking, "Have you ever been convicted or pled guilty or nolo contendere to any felony, misdemeanor or crime of moral turpitude?" His criminal history record reflects a conviction of unlawful possession of alcohol/liquors in 1988.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney made a motion, seconded by Mr. McCallum and Mr. Hiatt and unanimously carried, that the Board allow Mr. Sanderson the opportunity to sit for the CRCF exam.

Carol J. Scyphers

This applicant hearing was chaired by Mr. Buckshorn.

Carol J. Scyphers is seeking the Board's approval to take the national community care residential exam after failing the exam on three occasions.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney moved the Board allow Ms. Scyphers the opportunity to sit for the exam. Mr. McCallum seconded the motion, which carried unanimously.

Angela Osteen-Shealy

This applicant hearing was chaired by Mr. Buckshorn.

Angela Osteen-Shealy is appearing before the Board to petition the Board to take the national community care residential exam after failing the exam on three occasions.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney moved the Board grant Ms. Osteen-Shealy the opportunity to sit for the exam. Mr. Brown seconded the motion, which carried unanimously.

Michele P. Singleton

Michele Singleton is appearing before the Board because it was originally denied by staff due to lack of four years of experience in CRCF. The Credentials Committee reviewed Ms. Singleton's application and referred it to the full Board.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney made a motion, seconded by Ms. Dukes and unanimously carried, that the Board allow Ms. Singleton the opportunity to sit for the CRCF exam.

Janet F. Sylvester

Janet Sylvester is appearing before the Board because the Credentials Committee determined it could not be handled in a routine manner due to the particular combination of education and experience.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.

MOTION

Mr. Kinney moved the Board allow Ms. Sylvester the opportunity to sit for the Nursing Home Administrator's exam. Ms. Dukes seconded the motion, which carried unanimously.

Joyce J. Donaldson

Ms. Donaldson did not appear at this meeting.

NEXT MEETING/ ADJOURN

September 5-6, 2007 Meeting, room 111

The next meeting of the SC Board of Long Term Health Care Administrators is scheduled for September 5-6, 2007.

ADJOURNMENT

There being no further business to be discussed by the Board at this time the meeting was declared adjourned.

The June 6, 2007 meeting of the SC Board of Long Term Health Care Administrators adjourned at 1:03 p.m.