

LLR - BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS
Synergy Business Park, Kingstree Building
110 Centerview Drive, Kingstree Building, Room 108
Columbia, South Carolina 29210

MINUTES

WEDNESDAY, MARCH 3, 2004 9:30 AM

Merry Anne Gaddy, chairperson, called the regular meeting of the Board of Long Term Health Care Administrators to order at 9:30 a.m. Other members present for the meeting included: Daniel McLeod, Jr., Vice Chairperson; David Buckshorn; Dr. Brenna DeLaine; Leon Frishman; Melvin Hiatt; Julius Kinney, Jr.; Brown McCallum, Jr.; and Betty Tolbert.

Staff members participating during the meeting included: Dana Blanton, Administrator and Wayne Whitworth, Investigator. LLR staff members participating during the meeting included: Sharon Dantzler, Deputy General Counsel, LLR-Office of General Counsel; and Sandra Dickert, Administrative Assistant.

WELCOME AND CALL TO ORDER Ms. Gaddy announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

APPROVAL OF MINUTES

December 3, 2003

MOTION

Mr. McCallum moved the minutes of the December 3, 2003 meeting be approved as presented. Mr. Buckshorn seconded the motion, which carried unanimously.

COMMITTEE REPORTS

Investigative Review Committee

Executive Session

MOTION

Mr. McLeod moved the Board enter executive session to hear the report from the Investigative Review Committee. The motion was seconded by Mr. McCallum and unanimously carried.

Return to Public Session

MOTION

Mr. McLeod made a motion, seconded by Mr. McCallum and unanimously carried, for the Board to return to public session.

Dismissals

MOTION

Mr. Kinney made a motion, seconded by Mr. McCallum and unanimously carried, for the Board to accept the IRC's recommendation regarding the cases for dismissal.

Dismissals With Letters of Concern

MOTION

Mr. Kinney made a motion, seconded by Mr. McCallum and unanimously carried, for the Board to accept the IRC's recommendation regarding the cases for dismissal.

Formal Charges

MOTION

Mr. Kinney made a motion, seconded by Mr. McCallum and unanimously carried, for the Board to accept the IRC's recommendation regarding the cases for formal charges.

Credentials Committee

Ms. Tolbert presented the members with a written report from the credentials committee.

Mr. Kinney asked that the next report include the year-to-date numbers for new licensees.

Education Committee

Dr. DeLaine presented the members with a report regarding the approved continuing education programs. She stated that the first table runs from December 1, 2003 through March 3, 2004. She further stated the number of approved sponsor continuing education applications is 34 and the number of approved administrator continuing education applications is 24. She also stated that for fiscal year 2003/2004 the total number of sponsor continuing education applications is 113 and the total number of administrator continuing education applications is 97.

Dr. DeLaine presented the members with a list of approved programs.

ADMINISTRATOR'S REPORT

NAB Annual Meeting

Ms. Blanton stated the annual meeting of the NAB would be held June 16 - 18, 2004 in New York City.

Ms. Blanton stated she attended the item-writing workshop for the residential care/ assisted living administrator examination committee in San Francisco in February 2004. She indicated NAB paid for the trip.

AIT Program Update

Ms. Blanton stated there have been four AIT programs, two of which have been completed since the report was done. She further stated three AIT programs have been completed since the last meeting. She went on to say another program would begin shortly under Brian Moorehouse, who is a new preceptor. She indicated she has received

several preceptor applications this week.

Legislation Update

Ms. Blanton stated Bill S869 was heard, approved by the full Labor, Commerce and Industry (LCI) Committee last week. She went on to say the bill had its first reading by the Senate on February 26, 2004 or March 2, 2004. She further stated there has been no controversy or opposition to the bill.

Ms. Blanton stated the joint resolution to approve the regulations should be final prior to the June 2004 Board meeting.

UNFINISHED BUSINESS

There was no unfinished business to be discussed during the March 3, 2004 meeting.

NEW BUSINESS

Agency report from Randy Bryant

Ms. Blanton stated Mr. Bryant was attending another meeting downtown and would be unable to speak with the board today.

LICENSE APPLICATIONS

Billie L. Crocker

Ms. Crocker appeared before the Board in the matter of her community residential care facility administrator license application. Ms. Crocker gave an explanation of her employment history in residential care indicated that she had 81 college credit hours.

Executive Session

MOTION

After hearing Ms. Crocker's testimony, Mr. McCallum moved the Board enter executive session to discuss her application. Mr. Buckshorn seconded the motion, which carried unanimously.

Return to Public Session

MOTION

Mr. McCallum made a motion to return to public session. Ms. Tolbert seconded the motion, which carried unanimously.

MOTION

Mr. McCallum made a motion to approve Ms. Crocker's application and allow her to take the licensure examinations. Mr. McLeod seconded the motion, which carried unanimously.

Shirley Ann Marcengill

Ms. Marcengill appeared before the Board in the matter of her community residential care facility administrator license application. Ms. Crocker gave an explanation of her employment history in health care and specifically in residential care and indicated that she had a diploma in practical nursing

Executive Session

MOTION

After hearing Ms. Marcengill's testimony, Mr. Kinney moved the Board enter executive session to discuss her application. Mr. McCallum seconded the motion, which carried unanimously.

Return to Public Session

MOTION

Mr. Kinney made a motion to return to public session. Mr. McCallum seconded the motion, which carried unanimously.

MOTION

Mr. Kinney made a motion to approve Ms. Marcengill's application and allow her to take the licensure examinations. Mr. McCallum seconded the motion, which carried unanimously.

Anthony Fields

Mr. Fields appeared before the Board in the matter of his nursing home administrator license application. Mr. Fields petitioned the Board to allow him to take the NAB nursing home administrator examination again after failing three times.

Executive Session

MOTION

After hearing Mr. Fields' testimony, Mr. Kinney moved the Board enter executive session to discuss her application. Mr. McCallum seconded the motion, which carried unanimously.

Return to Public Session

MOTION

Mr. Kinney made a motion to return to public session. Mr. McCallum seconded the motion, which carried unanimously.

MOTION

Mr. Kinney made a motion to approve Mr. Fields to take the licensure examination again. Mr. McLeod seconded the motion, which carried unanimously.

Lydia Willingham

Ms. Willingham appeared before the Board in the matter of her nursing home administrator license application. Ms. Willingham was appealing the staff denial of her application. She gave the board an explanation of her duties as an activity therapist at C. M. Tucker, Jr. Nursing Home.

Executive Session

MOTION

After hearing Ms. Willingham's testimony, Mr. Kinney moved the Board enter executive session to discuss her application. Mr. McCallum seconded the motion, which carried

unanimously.

Return to Public Session

MOTION

Mr. Kinney made a motion to return to public session. Mr. Buckshorn seconded the motion, which carried unanimously.

MOTION

Mr. Kinney made a motion to disapprove the application because Ms. Willingham does not have enough practical experience in nursing home administration.. Mr. Buckshorn seconded the motion, which carried unanimously.

NEXT MEETING

The next meeting of the SC Board of Long Term Care Health Care Administrators is scheduled for June 1-2, 2004 at the SC Department of Labor, Licensing and Regulation, Conference Room 108, Kingstree Building, 110 Centerview Drive, Columbia.

ADJOURN

The meeting was adjourned at 11:40 a.m.