

LLR - BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS

Synergy Business Park, Kingstree Building  
110 Centerview Drive, Kingstree Building, Room 111  
Columbia, South Carolina 29210

MINUTES

WEDNESDAY, DECEMBER 3, 2003 9:30 AM

Merry Anne Gaddy, chairperson, called the regular meeting of the Board of Long Term Health Care Administrators to order at 9:30 a.m. Other members present for the meeting included: Daniel McLeod, Jr., Vice Chairperson; David Buckshorn; Dr. Brenna DeLaine; Leon Frishman; Melvin Hiatt; Julius Kinney, Jr.; Brown McCallum, Jr.; and Betty Tolbert.

Staff members participating during the meeting included: Dana Welborn, Administrator. LLR staff members participating during the meeting included: Randy Bryant, Assistant Deputy Director; Rick Wilson, Deputy General Counsel, LLR-Office of General Counsel; Sandra Dickert, Administrative Assistant; and Pat Hanks, Attorney, LLR-Office of General Counsel.

WELCOME AND CALL TO ORDER

Ms. Gaddy announced that this meeting was being held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

APPROVAL OF MINUTES

September 3, 2003

October 2, 2003

MOTION

Mr. Kinney moved the Board approve the minutes as mailed. Dr. DeLaine seconded the motion, which carried unanimously.

COMMITTEE REPORTS

Investigative Review Committee

MOTION

Mr. McCallum moved the Board enter executive session to hear the report from the Investigative Review Committee. The motion was seconded by Mr. Kinney and unanimously carried.

MOTION

Mr. Kinney made a motion, seconded by Mr. McCallum and unanimously carried that the Board return to public session.

Ms. Gaddy announced that no motions were made and no votes were taken during executive session.

#### Dismissals

##### MOTION

Mr. McCallum moved the Board accept the IRCs recommendation regarding the cases for dismissal. Mr. Kinney seconded the motion, which carried unanimously.

#### Letters of Concern

##### MOTION

Mr. McCallum made a motion, seconded by Mr. Kinney and unanimously carried, that the Board accept the IRCs recommendation regarding the cases involving letters of concern.

#### Recommendations for Formal Charges

##### MOTION

Mr. McCallum moved the Board accept the IRCs recommendation regarding the cases involving formal charges. The motion was seconded by Mr. Kinney and unanimously carried.

#### Agreements for Voluntary Surrender

##### MOTION

Mr. McCallum moved the Board accept the IRCs recommendation regarding the cases involving the agreements for voluntary surrender. Mr. Kinney seconded the motion, which carried unanimously.

#### Consent Orders

##### MOTION

Mr. McCallum made a motion, seconded by Mr. Kinney and unanimously carried, that the Board accept the IRCs recommendation regarding the cases involving consent orders.

#### Credentials Committee

Ms. Tolbert stated there are no new matters from this committee; however, she would answer any questions the Board may have regarding the report she presented.

#### Education Committee

Dr. DeLaine stated the committee has approved 61 sponsor continuing education applications and approved 80 administrator continuing education applications from September 1, 2003 through November 8, 2003. She further stated there were 76 sponsor continuing education programs and 111 administrator continuing education programs for this fiscal year. She presented the members with a list of the approved continuing education programs.

#### ADMINISTRATOR'S REPORT NAB Mid-Year Meeting

Ms. Welborn stated she attended the NAB meeting in Austin, Texas in November 2003 and presented the members with meeting highlights. She further stated her committee reviewed over 700 exam items. She indicated she would be attending an item-writing workshop in February 2004 in reference to items regarding dementia, mental illness, and developmental disabilities. She said NAB voted to approve the pass/fail notification to applicants upon completion of the examinations. She noted that the scores would not be released to the applicant. She continued by saying that new officers would be elected in June 2004.

#### AIT Program Update

Ms. Welborn presented the members with an AIT program update. She further stated that currently there are five ongoing programs. She indicated there are three new preceptors since the September 2003 meeting.

#### Legislation Update

Ms. Welborn stated that since the October 2, 2003 conference call regarding the proposed legislation, staff has finalized the draft. She continued by saying the proposed bill was sent with a request for sponsorship to several legislators. She indicated the proposed legislation was re-sent to the associations asking for support. She noted that there has not been any opposition to the bill and that the legislative liaison has not notified her of any sponsors.

#### January 2004 Newsletter

Ms. Welborn presented the members with a draft of the January 2004 newsletter. She further stated one of the main articles came from Health and Human Services regarding the optional feeding assistance program. She briefed the Board on exam statistics that will also appear in the newsletter.

She informed the Board that Ms. Calhoun would be returning to work with the Board on December 4, 2003.

#### UNFINISHED BUSINESS

There was no unfinished business to be discussed by the Board during the December 3, 2003 meeting.

#### NEW BUSINESS

##### Agency Report from Randy Bryant

Mr. Bryant briefed the Board members regarding the budget cuts facing the agency and how the agency is looking at handling the cuts. He then fielded questions from the members regarding travel and the agency's cash flow and the fines account.

#### LICENSE APPLICATIONS

##### Billie L. Crocker

Ms. Crocker's application was rescheduled for the next meeting upon the request of the applicant.

Richard J. Pressly

Mr. Pressly appeared before the Board in the matter of his community residential care facility administrator license application. Specifically, he was asked to explain his negative answer to the question on the application that states " Have you ever been convicted or pled guilty or nolo contendere to any felony, misdemeanor, or crime of moral turpitude?" and the fingerprint check results that show he was convicted of a misdemeanor in 1968.

MOTION

After hearing Mr. Pressly's testimony, Mr. Kinney moved the Board enter executive session to discuss his application. Mr. Buckshorn seconded the motion, which carried unanimously.

RETURN TO PUBLIC SESSION

MOTION

Mr. Kinney made a motion to approve Mr. Pressly to take the community residential care facility administrator licensure exams. Mr. McLeod seconded the motion, which carried unanimously.

Tanya L. Oates

Ms. Oates appeared before the Board in the matter of her community residential care facility administrator license application. Ms. Oates gave an explanation of her employment history in health care and specifically in residential care and indicated that she had a diploma in practical nursing.

MOTION

After hearing Ms. Oates' testimony, Mr. Kinney moved the Board enter executive session to discuss her application. Mr. McLeod seconded the motion, which carried unanimously.

RETURN TO PUBLIC SESSION

MOTION

Mr. Kinney made a motion to approve Ms. Oates' application and allow her to take the licensure examinations. Mr. McLeod seconded the motion, which carried unanimously.

Amadeo Biascan

Mr. Biascan appeared before the Board in the matter of his community residential care facility administrator license application. Mr. Biascan petitioned the Board to allow him to take the two part examination after failing three times.

MOTION

After hearing Mr. Biascan's testimony, Mr. Kinney moved the Board enter executive session to discuss his application. Mr. McLeod seconded the motion, which carried unanimously.

RETURN TO PUBLIC SESSION

MOTION

Mr. Kinney made a motion to require Mr. Biascan to take a class in English and in management services then submit that information to Ms. Welborn before the Board would allow him to take the examinations. Mr. McCallum seconded the motion, which carried unanimously.

NEXT MEETING

March 3-4, 2004 at SCDLLR, Room 108

Ms. Gaddy stated that the next meeting of the Board of Long Term Health Care Administrators is scheduled for March 3-4, 2004 and will be held at the offices of the S. C. Department of Labor, Licensing and Regulation in conference room 108.

HEARING

Case # 2002-074C

The Board received a signed consent order in reference to this hearing thereby canceling the hearing.

ADJOURN