

MINUTES
South Carolina Board of Long Term Health Care Administrators
Board Meeting

9:30 a.m., September 5, 2018
Synergy Business Park
110 Centerview Drive, Kingstree Building Room 204
Columbia, South Carolina

Note: These minutes are a record of the motions and official actions taken by the Board and brief summary of the meeting.

MEETING CALLED TO ORDER

Melissa Yetter., announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

Melissa Yetter, Chair, of Simpsonville, called the meeting of the Board of Long Term Health Care Administrators to order at 9:30 a.m. Other members present for the meeting included: Julius (Sonny) Kinney, Jr. of Anderson, Timothy Slice of Chapin, William (Bill) Birmingham of Anderson, E. Annette Schaper of Spartanburg; Sarah Doctor-Greenwade of Columbia, Elizabeth Schaper of Spartanburg, and Shelly Kelly of Columbia.

Staff members participating in the meeting included: April Koon, Board Administrator, Kathy Burgess, Program Coordinator I and Georgia Lewis, Office of Advice Counsel.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

INTRODUCTON OF BOARD MEMBERS AND STAFF

The Board and staff members briefly introduced themselves.

APPROVAL OF AGENDA

MOTION

Mr. Birmingham made a motion to accept the approval of the agenda. Ms. Doctor-Greenwade seconded the motion, which carried unanimously.

APPROVAL OF MEETING MINUTES

June 27, 2018 Minutes

MOTION

Ms. Schaper made a motion to accept the approval of the Minutes for June 27, 2018.
Mr. Birmingham seconded the motion, which carried unanimously.

IRC RECOMMENDATIONS AND OFFICE OF INVESTIGATIONS REPORT

Mr. Greg Hinson, Chief Investigator for the Office of Investigations, presented the OIE Statistical Report and the recommendations from the Investigative Review Committee (IRC). Since January 1, 2018, there were thirty-one (31) cases received and sixty (60) cases closed. Mr. Hinson presented the training report for the investigative staff for informational purposes only.

Mr. Hinson presented the IRC Case Recommendations to the Board. There are three (3) Dismissals, six (6) Formal Complaints and three (3) Letters of Caution.

MOTION

Mr. Kinney made a motion to accept the recommendations from the IRC for the three (3) dismissals. Mr. Slice seconded the motion, which carried unanimously.

MOTION

Mr. Birmingham made a motion to accept the recommendations of the IRC for the six (6) formal complaints. Mr. Kinney seconded the motion, which carried unanimously.

MOTION

Mr. Slice made a motion to accept the recommendations of the IRC for the three (3) Letters of Caution with the adjustment to identify the type of facility (Nursing Home or Community Residential Care Facility). Mr. Birmingham seconded the motion, which carried unanimously.

OFFICE OF DISCIPLINARY COUNSEL REPORT

Megan Flannery from the Office of Disciplinary Counsel presented the ODC Report. There are ten (10) open cases, two (2) cases are pending ODC action, one (1) case is pending a Consent Agreement, five (5) cases are pending Board hearings, and two (2) cases are pending scheduling. Five (5) cases have been closed. Seven (7) Cases have been closed since January 1, 2018.

For informational purposes only. No votes were taken.

LEGISLATIVE UPDATE AND REGULATORY REVIEW

Rebecca Leach did not have any legislative updates to present to the Board at this time.

No votes were taken.

APPLICANT APPEARANCES

Stella Ekure

Ms. Ekure's Exam Retake application required a Board appearance because she had previously failed the national NHA exam four times. Ms. Ekure asked the Board to consider her application to retake the NHA exam for the Nursing Home Administrators license.

MOTION

Mr. Kinney made a motion to go into executive session for legal advice. Mr. Slice seconded the motion, which carried unanimously.

MOTION

Mr. Kinney made a motion to go back into open session. Mr. Slice seconded the motion, which carried unanimously.

MOTION

Ms. Doctor-Greenwade made a motion to approve Ms. Ekure's Exam Retake application and recommended that she prepare for the exam and focus on the study material. Mr. Kinney seconded the motion, which carried unanimously.

Nicole Simmons

Ms. Simmons appeared before the Board because she applied to take the exams for a Community Residential Care Facility Administrators license and her Employment Reference does not meet the experience requirement for South Carolina according to the SC Code of Laws 40-35-40.

MOTION

Mr. Kinney made a motion to go into executive session for legal advice. Mr. Birmingham seconded the motion, which carried unanimously.

MOTION

Mr. Kinney made a motion to go back into open session. Ms. Schaper seconded the motion, which carried unanimously.

MOTION

Mr. Kinney made a motion to approve Ms. Simmons to take the exam pending a letter from her South Carolina CRCF licensed Administrator QA Nurse. The letter must state that Ms. Simmons received supervision from the licensed QA Nurse for the required one year period of employment. Once the letter is received to verify the supervision, Ms. Simmons can proceed with the exams for licensure. Mr. Birmingham seconded the motion, which carried unanimously.

Connie Morris

Ms. Morris appeared before the Board because her license lapsed on 6/30/2017 and she did not have current work experience or CE Certificates. Ms. Morris requested the Board grant the reinstatement of her license without having to retake the exam and provide continuing education.

MOTION

Mr. Birmingham made a motion to go into executive session for legal advice. Ms. Schaper seconded the motion, which carried unanimously.

MOTION

Mr. Kinney made a motion to go back into open session. Mr. Slice seconded the motion, which carried unanimously.

MOTION

Mr. Birmingham made a motion to approve Ms. Morris for reinstatement of her license with the option to take the current exams or complete CE hours to total 87 hours. Mr. Kinney seconded the motion, which carried unanimously.

OLD BUSINESS

Approval of the Regulatory Review Changes

Ms. Georgia Lewis presented the 2017 Regulatory Review Report to the Board. The Board met on October 12, 2017 to review existing regulations and identified regulations that no longer serve the purpose of promoting the health, safety and economic well-being of the public. Ms. Lewis reviewed the changes with the Board to make modifications. Ms. Lewis asked the Board to approve the report with the modifications.

MOTION

Mr. Kinney made a motion to approve the report with the amendments. Mr. Slice seconded the motion, which carried unanimously.

NEW BUSINESS

HSE Credential/Certification

The Board discussed the HSE Certification and will continue the discussion in the upcoming December and March Board Meetings. The Board members who plan to attend the Mid-Year NAB meeting in November may have more information after the meeting to share with the Board.

ADMINISTRATORS REPORT

Reports

Ms. Koon presented the Board with the finance reports and licensing reports for informational purposes only.

No votes were taken.

PUBLIC COMMENTS

There were no comments from the public.

ANNOUNCEMENT

The next Board meeting date is March 7, 2019.

ADJOURNMENT

The meeting adjourned at 12:27 p.m.

MOTION

Mr. Birmingham made a motion to adjourn the meeting at 12:27 p.m. Mr. Kinney seconded the motion which carried unanimously.