

South Carolina Board of Long Term Health Care Administrators
1:00 p.m., November 27, 2017
Synergy Business Park
Kingstree Building
110 Centerview Drive, Conference Room 202-03
Columbia, South Carolina

AIT CRCF Committee

MINUTES

Call to Order

April Koon, Board Administrator, called the AIT CRCF Committee Meeting to Order at 1:29 p.m. April Koon announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

Other members present for the meeting included: Sarah D. Doctor-Greenwade of Columbia and Melissa Yetter, of Simpsonville.

Staff members participating in the meeting included: Georgia Lewis, Advice Counsel, April Koon, Board Administrator and Kathy Burgess, Program Coordinator I.

Approval of the October 24, 2017 AIT-CRCF Committee Meeting Minutes

MOTION

Ms. Yetter made a motion to accept the Committee Meeting Minutes. Ms. Doctor-Greenwade seconded the motion, which carried unanimously.

The committee members discussed CRCF AIT program guidelines and reviewed proposed CRCF AIT candidate and preceptor forms. The members discussed improvements and changes that need to be implemented within the guidelines as well as making changes to the proposed forms to implement language from the Nursing Home AIT Program.

The committee members decided to resume the discussion at a later date via teleconference to consider a final draft to present to the full Board for input and approval.

MOTION

Ms. Doctor-Greenwade made a motion to adjourn the meeting at 3:01 p.m. Ms. Yetter seconded the motion, which carried unanimously.