

◆ Board News ◆

January 2002

From the Board Administrator

*Dana B. Welborn,
M. S. Gerontology*

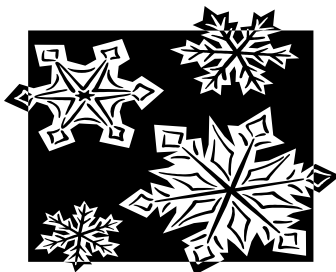
Happy New Year!



As you plan ahead for this new year, I hope you will find the information in this issue of *Board News* helpful. Michael Platt with the Office of Fire and Life Safety at the South Carolina Department of Health and Environmental Control has provided an article on fire safety in nursing homes and community residential care facilities. Also, in this issue is an update on continuing education opportunities.

There will be an OSHA training for Administrators in February that is free of charge and approved for five CE hours. The program is being given by another division of LLR, Division of Labor. See page 3 for registration information.

Have a safe, healthy and happy 2002!



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Fire and Life Safety Assumptions

Michael Platt, SCDHEC

On September 11, 2001 America's basic assumptions were challenged at the very core of our beliefs. As a nation we have had to reevaluate our beliefs in our national security. As we have had to do as a nation, administrators of health care facilities have to reevaluate the fire safety of their facilities from season to season. This is important because the fire threat changes from season to season. With the winter season fast approaching, there are several issues that come with it. Some of the main issues of this season are heating appliances and smoking.

Administrators should stay alert to the placement of items around heating devices. It is recommended that a clear space of 36 inches be maintained around these devices, to include

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This newsletter is a publication of the Board of Long Term Health Care Administrators and the S.C. Department of Labor, Licensing and Regulation.

Points of Interest

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<i>Continuing Education</i>	<i>Insert</i>

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through the wall units (hotel/motel units). The clear space around heating devices should include non-responsive residents. Heating appliances that include portable heaters are prohibited in long-term care facilities.

Residents that wish to practice the custom of smoking tobacco products have that right. Administrators are required to ensure that those residents wishing to smoke are safe in the practice. This safe practice includes an assessment of the resident to determine if the resident will demonstrate safe smoking procedures and follow all facility smoking regulations. This assessment should be updated at least annually and documented in the resident record.

In this season of excitement and cool weather, administrators should be extra vigilant for proper use of heating appliances and smoking related practices. This season can be one of fun, merriment and warmth if everyone is aware of the requirements and comply with them. If further clarification is needed on these topics, please feel free to contact the Office of Fire and Life Safety at (803) 545-4218.

The Board voted to issue the following disciplinary sanctions at the December 11, 2001, quarterly meeting:

UPDATE: Disciplinary Sanctions Issued by the Board of LTHCA

- ◆ Community Residential Care Facility Administrator was served a formal complaint alleging that Respondent (CRCFA) simultaneously acted as the Administrator of three facilities, each requiring a full-time Administrator. Respondent denied the conduct contained in the formal complaint and agreed to a voluntary surrender of her CRCF Administrator license.
- ◆ Community Residential Care Facility Administrator was served a formal complaint alleging Respondent (CRCFA) failed to demonstrate adequate knowledge of licensing regulations, did not operate his facility in compliance with DHEC regulations for CRCFs and failed to work the minimum number of hours week during normal business hours at the facility. Respondent, without admitting or denying the allegations in the formal complaint, consented to a six month suspension of his CRCFA license and a fine of \$1,000.
- ◆ Community Residential Care Facility Administrator was served a formal complaint alleging Respondent (CRCFA) acted as Administrator of two facilities during a period in which her license was in an inactive status. Respondent admits to the allegations in the formal complaint and consented to pay a fine of \$500.

LLR Customer Service Survey

The Department of Labor, Licensing and Regulation has made available a service satisfaction survey for customers of the agency to submit as desired. The Department is interested in your feedback.

If at any time you would like to complete the survey, you can do so on the Department's Web site. Go to www.llr.state.sc.us/pol.asp. Click on "Service Satisfaction Survey" to complete the brief form.

Thank you for your comments.

OSHA TRAINING BEING OFFERED IN 2002 BY LLR, DIVISION OF LABOR

The South Carolina Department of Labor, Licensing and Regulation's Office Of OSHA Voluntary Programs is offering another training class in 2002 on OSHA standards and various safety and health topics for Nursing Home Administrators and Community Residential Care Facility Administrators.

The training seminar for Administrators as well as other facility staff is scheduled for **February 6, 2002**, in Columbia at LLR's Division of Labor. Employers and employees will be afforded the opportunity to discuss safety and health issues and concerns. Information will be provided to help employers/employees maintain a safe and healthful workplace.

Five hours of continuing education are being approved for Administrators.

There is no registration fee for participants. If you are interested in attending and/or having your staff attend, **complete the registration form below and submit it to Stephanie Calhoun at the Board of LTHCA office (each registrant must register separately).** Seating is limited to 65. Registration is first come-first served and will be closed when the seating capacity has been reached.

FEBRUARY 6, 2002

AGENDA

Registration	8:15-9:00
Personal Protective Equipment (PPE)	9-9:30
Bloodborne Pathogens	9:30-10:45
Break	10:45-11:00
Proper Lifting Techniques	11:00-Noon
Lunch	12:00-1:00
Violence in the Workplace and Emergency Action Plans	1:00-2:30
Break	2:30-2:45
Hazard Communication	2:45-3:45
OVP Services/Q and A	3:45-4:00

Send registration form to:

**Board of LTHCA
PO Box 11329
Columbia, SC 29211-1329**

Fax to 803-896-4555

REGISTRANT INFORMATION

Name: _____ Date: _____

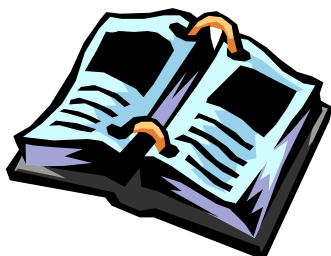
Mailing Address: _____

Facility Name and Address: _____

NHA/CRCFA License Number: _____

LLR - Board of Long
Term Health Care
Administrators
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Columbia, SC 29211-1329
www.llr.state.sc.us

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2002 Board Meeting Calendar

March 6-7

June 5-6

September 4-5

December 4-5

All scheduled meetings will be held at the Department of
Labor, Licensing and Regulation, 110 Centerview Drive,
Columbia, SC 29210