



South Carolina Department of Labor, Licensing and Regulation



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Board of Long Term
Health Care Administrators

Henry D. McMaster
Governor

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Director

Board Practice Recommendations

At this time the SC Board of Long Term Health Care Facility Administrators is operating under normal business hours, but all non-essential meetings have cancelled through March 31, 2020. If any member of the public or licensee requires assistance, they are encouraged to contact the Board office at 803-896-4544 or email to contact.lthca@llr.sc.gov.

While health officials have indicated that the risk of COVID-19 to the general population remains low, LTHCA licensees are responsible for high-risk community members. Licensees should review [DHECs Guidelines on Visitation Restrictions](#) and the CDC's [Preparing for COVID-19: Long-term Care Facilities, Nursing Homes](#) to reduce the potential risk to residents and employees. At this time, these are recommendations, only. The Board will continue to monitor the situation and will communicate updates via email and provide information on the Board's website.

Continuing Education (CE)

At a special called board meeting held March 16, 2020, the South Carolina Board of Long Term Health Care Administrators determined that as a result of the public health state of emergency declared by Governor McMaster on March 13, 2020, licensed administrators may obtain all continuing education hours required for renewal via online NAB-approved courses for the 2019/2020 renewal cycle only. Online courses that are not NAB approved may be submitted for review by the Board via the Continuing Education Course Administrator Application found on the Board website at <https://www.llr.sc.gov/lthc/ce.aspx>. This Board-approved allowance of all online CEs will expire on July 1, 2020.

CE course providers are asked to notify the Board office if an in-person course is cancelled due to the state of emergency. Providers will not need to reapply for courses that were previously approved and rescheduled; however, they must provide notice to the Board so that the Board may maintain appropriate records. Please provide any notices regarding rescheduled courses via email to contact.lthca@llr.sc.gov.