

LLR - SOUTH CAROLINA MANUFACTURED HOUSING BOARD
Synergy Business Park, Kingstree Building
110 Centerview Drive, Kingstree Building, Room 108
Columbia, South Carolina 29210

TELECONFERENCE
MINUTES

Tuesday, June 11, 2013

10:00 a.m.

Mr. Randall Altman, Board Chairman, announced that the meeting was held in accordance with §30-4-80 of the South Carolina Freedom of Information Act by notice mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

WELCOME AND CALL TO ORDER:

Chairman Altman called the regular meeting of the South Carolina Manufactured Housing Board to order at 10:03 a.m. Other Board members present for the meeting included: Michael Levy, W. Marion Moore, Adam Reese, Arthur Newton, Dorothy Edwards, Richard Bagwell and Patrick Smith.

Staff members participating in the regular meeting included: Sheridan Spoon, Advice Council, Roger Lowe, Administrator, Crystal George, Program Assistant, and Nadine Garrett, Court Reporter.

Others present participating in the meeting included: Christa Bell, Assistant Deputy Director of OIE, on behalf of Todd Bond, LLR Investigator and Princess Hodges, LLR OGC.

Approval of Agenda:

Tuesday, June 11, 2013

MOTION:

Mr. Smith made a motion to approve the June 11, 2013 agenda. Mr. Levy seconded the motion, which carried unanimously.

Approval of Minutes:

Tuesday, March 19, 2013

Mr. Newton made a motion to approve the March 19, 2013 minutes. Mr. Moore seconded the motion, which carried unanimously.

Approval/Disapproval of Absent Members:

MOTION:

Ms. Edwards made a motion to excuse the absences of Mr. Wayne Iseman, Mr. Al Randall and Chief Shane Ray. Mr. Newton seconded the motion, which carried unanimously.

Chairman's Remarks:

Chairman Altman gave an update on Mr. Clarence Strickland's health.

Administrator's Remarks:

Mr. Lowe addressed items seven, OIE, and item eight, OGC, on the Agenda.

Office of Investigation and Enforcement (OIE):

OIE Status Report - Ms. Bell began with the OIE Status Report for information only. The total complaints received from January 2013 to June 11, 2013 are twenty-four. There are currently ten active investigations. Fourteen cases have been closed. An addition has been added information contained in the OIE Status Report. The new addition will include the number of inspections that have been done on

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dealer lots since the first of the year. Investigator Kirby performed fifty-eight lot inspections through June 6, 2012. Mr. Kirby has issued two Citations and one Cease and Desist Orders in 2013. Three cases have been forwarded to the Administrative Law Court for violation of a previous order to cease and desist.

IRC Report – Ms. Bell also reported on the May 30, 2013 IRC Report. Four cases were recommended by the IRC for dismissal. Three cases were recommended for formal complaint. One case was recommended for a Letter of Caution. One case was recommended for a violation of the Cease and Desist Order and being referred to the Administrative Law Court.

MOTION:

Mr. Levy made a motion to approve the IRC Report. Mr. Reese seconded the motion, which carried unanimously.

Office of General Counsel (OGC):

Ms. Princess Hodges reported that there is 1 open case.

Public Comments:

NONE

Date of Next Meeting:

Tuesday, September 10, 2013

Adjournment:

MOTION:

Mr. Moore made a motion to adjourn the meeting. Ms. Dorothy Edwards seconded the motion, which carried unanimously.

There being nothing further, the meeting concluded at 10:24 a.m.

(This proceeding was recorded by a court reporter in order to produce a verbatim transcript, if requested, in accordance with the law.)