

LLR - SOUTH CAROLINA MANUFACTURED HOUSING BOARD
Synergy Business Park, Kingstree Building
110 Centerview Drive, Kingstree Building, Room 108
Columbia, South Carolina 29210

MINUTES

Tuesday, September 13, 2016

10:00 A.M.

Mr. Randall Altman, Board Chairman announced that the meeting was held in accordance with §30-4-80 of the South Carolina Freedom of Information Act and, by notice, mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrances of the Kingstree Building.

WELCOME AND CALL TO ORDER:

Chairman Altman called the regular meeting of the South Carolina Manufactured Housing Board to order at 10:00 a.m. Other board members present for the meeting included: Richard Bagwell, Wayne Iseman, Michael Levy, W. Marion Moore, Bert Polk, David Randall, Adam Reese and Patrick Smith.

Staff members participating in the regular meeting included: Hardwick Stuart, Advice Counsel, Kyle Tennis, Disciplinary Counsel, Todd Bond, Chief Investigator, Gwyn Morris, Investigator, Roger Lowe, Administrator and Crystal George, Program Assistant.

Others present participating in the meeting included Mark Dillard, Manufactured Housing Institute of South Carolina, Con Eargle, South Carolina Manufactured Housing Academy, and Nadine Garrett, Court Reporter.

Approval of Agenda:

Tuesday, September 13, 2016

MOTION:

Mr. Randall made a motion to accept the Tuesday, September 13, 2016 Agenda. Mr. Iseman seconded the motion, which carried unanimously.

Approval of Minutes:

Tuesday, June 14, 2016

MOTION:

Mr. Randall made a motion to approve the June 14, 2016 Minutes with the correction to add board member Bert Polk as present at the June 14, 2016 meeting. Mr. Levy seconded the motion, which carried unanimously.

Approval/Disapproval of Absent Members:

Mr. Moore made a motion to approve the absence of Dorothy Edwards and Arthur Newton. Mr. Smith/Reese seconded the motion, which carried unanimously.

Chairman's Remarks:

None

Administrator's Remarks:

Mr. Lowe updated the Board about the most recent Shipment Report which was June 2016. The report numbers are up from last year's report.

Office of Investigations and Enforcement (OIE):

Todd Bond

OIE Status Report –There were 63 cases received since January 2016. 13 active investigations and 71 closed cases.

IRC Report – IRC met August 23, 2016 to discuss 9 cases. 5 cases were dismissed, 2 formal complaint and 2 violation of Cease and Desist –ALC.

MOTION:

Mr. Randall made a motion to accept the IRC Report as presented. Mr. Bagwell seconded the motion, which carried unanimously.

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10:00 A.M.

Office of General Counsel (OGC):

Kyle Tennis

OGC Report – There are 8 cases that are pending action. 1 pending attorney review, 1 pending Respondent's agreement, 1 pending ALC hearing and 1 case closed.

MOTION:

Mr. Randall made a motion to accept the OGC Report as presented. Mr. Iseman seconded the motion, which carried unanimously.

Unfinished Business:

PSI – Technical Questions on the Salesperson's Exam

Mr. Lowe reported that all of the technically questions on the Manufactured Housing Salesperson's Exam have been removed as of yesterday, September 12, 2016.

Application Review

Manufactured Housing Contractor's License

MCO. 12112, Stanley C. Scruggs – Postponed until December 13, 2016

New Business:

None

Public Comments:

None

Date of Next Meeting:

The next regular meeting of the South Carolina Manufactured Housing Board will be Tuesday, December 13, 2016.

Adjournment:

There being nothing further, the meeting adjourned at 10:10 a.m.

(These proceedings were recorded by a court reporter in order to produce a verbatim transcript, if requested, in accordance with the law.)