

LLR - SOUTH CAROLINA MANUFACTURED HOUSING BOARD
Synergy Business Park, Kingstree Building
110 Centerview Drive, Kingstree Building, Room 108
Columbia, South Carolina 29210

MINUTES

Tuesday, December 8, 2015

10:00 A.M.

Mr. Randall Altman, Board Chairman announced that the meeting was held in accordance with §30-4-80 of the South Carolina Freedom of Information Act and, by notice, mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

WELCOME AND CALL TO ORDER:

Chairman Altman called the regular meeting of the South Carolina Manufactured Housing Board to order at 10:00 a.m. Other board members present for the meeting included: Richard Bagwell, Dorothy W. Edwards, Wayne Iseman, Michael Levy, Arthur Newton, David Randall, Adam Reese and Patrick Smith.

Staff members participating in the regular meeting included: Hardwick Stuart, Advice Counsel, Tracey Perlman, Disciplinary Counsel, Todd Bond, Chief Investigator, Gwyn Morris, Investigator, R.J. Kirby, Investigator, Roger Lowe, Administrator and Crystal George, Program Assistant.

Others present participating in the meeting included Mark Dillard, Manufactured Housing Institute of South Carolina, Justin Barbour, Jennifer Barbour, Complainant and Nadine Garrett, Court Reporter.

Approval of Agenda:

Tuesday, December 8, 2015

MOTION:

Mr. Smith made a motion to accept the Tuesday, September 8, 2015 Agenda. Ms. Edwards seconded the motion, which carried unanimously.

Approval of Minutes:

Tuesday, September 9, 2015

MOTION:

Mr. Randall made a motion to approve the September 9, 2015 Minutes. Mr. Newton seconded the motion, which carried unanimously.

Approval/Disapproval of Absent Members:

Mr. Newton made a motion to approve the absence of W. Marion Moore. Mr. Randall seconded the motion, which carried unanimously.

Chairman's Remarks:

Chairman Altman welcomed all at the meeting.

Administrator's Remarks:

Mr. Lowe reminded the board that Manufactured Housing License Plates must be ordered by Friday, December 11, 2015. Should anyone desire to order a License Plate they should contact Mr. Lowe by email before the deadline.

LLR - SOUTH CAROLINA MANUFACTURED HOUSING BOARD
Synergy Business Park, Kingtree Building
110 Centerview Drive, Kingtree Building, Room 108
Columbia, South Carolina 29210

MINUTES

Tuesday, December 8, 2015

10:00 A.M.

Office of Investigations and Enforcement (OIE):

Todd Bond

IRC Report - There was no IRC Report presented at this meeting.

OIE Status Report –There are 31 cases, 8 active investigations and 23 cases pending IRC.

Office of General Counsel (OGC):

Tracey Perlman

OGC Report – There is 1 open case, 1 case pending hearings, which was held today. There was 1 closed case on or after September 8, 2015.

Attorney Perlman announced that this would be her last meeting with the board as she has been reassigned to another board. She introduced Attorney Kyle Tennis. He will represent the Office of General Counsel in future meetings.

Unfinished Business:

Application Review

Manufactured Housing Contractor, Stanley C. Scruggs - CONTINUED

Disciplinary Hearing

Case #: 2014-42 – Michael S. Reed dba Low Country Mobile Home Movers – MCO. 33523

Mr. Reed was not present nor represented by counsel. The Hearing was to determine if Mr. Reed was in violation of the Acts. The board heard testimony from the Complainant, Jennifer Barbour and Investigator R. J. Kirby.

MOTION:

Mr. Randall made a motion to temporarily suspend MCO licensee immediately, ordered him to pay \$500 for each violation, pay \$240 investigation fee, recommend staff file a bond claim in the amount of \$4,835.81 and licensee must appear before the board before license can be reinstated.

MOTION:

Mr. Bagwell made a motion to table previous Motion and go into executive session for legal advice Mr. Iseman seconded the motion, which carried unanimously.

MOTION:

Mr. Randall made a motion to come out of executive session. Mr. Iseman seconded the motion, which carried unanimously. No action was taken during executive session. Executive session was from 10:43 a.m. to 10:54 a.m.

MOTION:

Mr. Randall made a motion to amend the tabled Motion to include revocation of license upon the issuance of the Final Order instead of temporarily suspending license. Mr. Iseman seconded the motion, with carried unanimously.

New Business:

No new business to discuss.

Public Comments:

No public comments made.

LLR - SOUTH CAROLINA MANUFACTURED HOUSING BOARD
Synergy Business Park, Kingtree Building
110 Centerview Drive, Kingtree Building, Room 108
Columbia, South Carolina 29210

MINUTES

Tuesday, December 8, 2015

10:00 A.M.

Date of Next Meeting:

Chairman Altman announced that the next regular meeting of the South Carolina Manufactured Housing Board will be Tuesday, March 8, 2016.

Adjournment:

MOTION:

Mr. Randall made a motion to adjourn the Tuesday, December 8, 2015 meeting. Mr. Iseman seconded the motion, which carried unanimously. There being nothing further, the meeting adjourned at 10:58 a.m.

(These proceedings were recorded by a court reporter in order to produce a verbatim transcript, if requested, in accordance with the law.)