

LLR - SOUTH CAROLINA MANUFACTURED HOUSING BOARD
Synergy Business Park, Kingtree Building
110 Centerview Drive, Kingtree Building, Room 108
Columbia, South Carolina 29210

MINUTES

Tuesday, December 13, 2016

10:00 A.M.

Mr. Randall Altman, Board Chairman announced that the meeting was held in accordance with §30-4-80 of the South Carolina Freedom of Information Act and, by notice, mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrances of the Kingtree Building.

WELCOME AND CALL TO ORDER:

Chairman Altman called the regular meeting of the South Carolina Manufactured Housing Board to order at 10:04 a.m. Other board members present for the meeting included: Richard Bagwell, Dorothy Edwards, Wayne Iseman, Michael Levy, W. Marion Moore, Arthur Newton, Bert Polk (*last meeting-retiring*), David Randall, Adam Reese and Patrick Smith.

Staff members participating in the regular meeting included: Georgia (GiGi) Lewis, Advice Counsel, Kyle Tennis, Disciplinary Counsel, Todd Bond, Chief Investigator, Roger Lowe, Administrator and Crystal George, Program Assistant.

Others present participating in the meeting included Senator Karl Allen, Stanley C. Scruggs, Applicant, Jeff Sanford, Manufactured Housing Institute of South Carolina, Mark Dillard, Manufactured Housing Institute of South Carolina, Shell Suber, Manufactured Housing Institute of South Carolina, and Barbara Ham, Court Reporter.

Approval of Agenda:

Tuesday, December 13, 2016

MOTION:

Mr. Randall made a motion to accept the Tuesday, December 13, 2016 Agenda. Mr. Bagwell/Mr. Moore seconded the motion, which carried unanimously.

Approval of Minutes:

Tuesday, September 13, 2016

MOTION:

Mr. Randall made a motion to approve the September 13, 2016 Minutes. Mr. Iseman seconded the motion, which carried unanimously.

Approval/Disapproval of Absent Members:

All Members present.

Chairman's Remarks:

Chairman Altman thanked everyone for being present.

Administrator's Remarks:

Mr. Lowe advised the board that Ms. Georgia (GiGi) Lewis would be the Advice Counsel today in the absence of Advice Counsel Hardwick Stewart. In addition, Mr. Lowe stated that the industry is doing well and there has been an increase in manufactured housing shipments to the state.

Office of Investigations and Enforcement (OIE):

Todd Bond

OIE Status Report –There was a total of 83 cases received since January 1, 2016. 6 active investigations and 92 closed cases.

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IRC Report – IRC met December 6, 2016 to discuss 18 cases. IRC recommends 13 cases be dismissed, 1 formal complaint, 2 for Citations and 2 cases going to the Administrative Law Court.

MOTION:

Mr. Randall made a motion to accept the IRC Report as presented. Mr. Bagwell/Mr. Polk seconded the motion, which carried unanimously.

Office of Disciplinary Counsel (ODC):

Kyle Tennis

ODC Report – There are 4 cases open, 1 pending new OIE case, 2 pending review, 1 pending board action, and 7 closed cases.

MOTION:

Mr. Newton made a motion to accept the ODC's Report as presented. Mr. Iseman/Mr. Smith seconded the motion, which carried unanimously.

Unfinished Business:

Application Review - Manufactured Housing Contractor's License

Stanley C. Scruggs – MCO. 12112

Mr. Stanley C. Scruggs appeared before the board with attorney, Senator Carol Allen, Esq. representing him. Staff heard testimony from Mr. Scruggs.

MOTION:

Mr. Iseman made a motion to go into executive session for legal advice. Mr. Newton seconded the motion, which carried unanimously.

MOTION:

Mr. Bagwell made a motion to come out of executive session. Mr. Newton seconded the motion, which carried unanimously. Executive session was from 10:59 am to 11:24 am. No votes was made during this session.

MOTION:

Mr. Iseman made a motion to accept Mr. Scruggs' application on the following conditions: Mr. Scruggs must meet all the requirements of the board, including all testing and training requirements. He must be placed on probation for a period of three years without any violations in any state in which he is licensed. He must obtain a Surety Bond triple the amount required for Contractor's License. If there is a violation during the probationary period, his license will be suspended immediately and he will be required to come before the board. Mr. Smith seconded the motion; two opposed.

New Business:

None

Public Comments:

Mr. Mark Dillard, Manufactured Housing Institute of South Carolina wanted to know if the board members receive their magazine. Mr. Dillard introduced the Manufactured Housing Institute of South Carolina's newest staff member, Mr. Shell Suber.

Adjournment:

MOTION:

Mr. Randall made a motion to adjourn the meeting. Mr. Iseman seconded the motion, which carried unanimously. There being nothing further, the meeting adjourned at 11:49 a.m.

(These proceedings were recorded by a court reporter in order to produce a verbatim transcript, if requested, in accordance with the law.)