

Tuesday, February 12, 2008 - 10:00 AM
110 Centerview Drive
Kingstree Building Suite 108
Columbia, South Carolina

MEMBERS PRESENT

Randall Altman (Chairman)
Vanessa Gardner
Wayne Iseman
Michael Levy
Paul Laurent (Vice Chairman)
Tim Holt
Clarence Strickland
Jane Ballagh

STAFF

Michael Anderson
Angela Scott
Sheridon Spoon

OTHERS PRESENT

Mark Dillard

NOTE: Public Notice of this meeting was properly posted at the Board office and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code of Laws, as amended, relating to the Freedom of Information Act.

Call to Order

On Tuesday, February 12, 2008, Vice-Chairman Randall Altman called the Manufactured Housing Board meeting to order at approximately 10:00 a.m.

Election of Officers

Vice-Chairman Altman turned the election process over to Mr. Sheridon Spoon, who called for nominations from the floor for the Office of Chairman. Mr. Strickland moved to nominate Mr. Randall Altman to serve as chairman. Mr. Iseman seconded the motion. There being no further nominations, the nominations were closed and Mr. Altman was elected by acclamation.

Mr. Spoon then called for nominations for the Office of Vice Chairman. Mr. Holt moved to nominate Mr. Paul Laurent to serve as Vice-Chairman. Ms. Ballagh seconded the motion. There being no further nominations, the nominations were closed and Mr. Laurent was elected by acclamation.

Approval of Agenda

Vice-Chairman Altman called for the approval of the agenda as previously noticed. After review, Mr. Holt made a motion, seconded by Mr. Strickland, to approve the agenda. The motion was unanimously carried.

Approval of Minutes

Vice-Chairman Altman called for the review and approval of the December 11, 2007, minutes. After review, Ms. Ballagh made a motion, seconded by Mr. Strickland, to approve the minutes with the following corrections, under members present deleting Michael Levy once and under Chairman Camp change effective date to December 31, 2007. The motion was unanimously carried.

Excused Members

Vice-Chairman Altman informed the Board that Ms. Johnson was not able to attend the meeting, due to a previously scheduled appointment. Mr. Strickland made a motion, seconded by Mr. Holt, to excuse members' absence. The motion was unanimously carried.

Progress Report

Status Report-Manufactured Housing

The status reports for December 2007 and January 2008 were reviewed. Copies of the status reports are attached and hereby become part of the record.

New Licenses

Reports listing the licenses issued for December 2007 and January 2008 for Dealers, Manufacturers, Multi-Lot Salespersons, Contractors, Installers and Repairers were reviewed. Copies of the reports are attached and hereby become part of the record.

Administrative Hearings

Reports of Administrative Hearings for December 2007 and January 2008 were reviewed. Copies of the administrative hearing report are attached and hereby become part of the record.

Unfinished Business

None

New Business

Bond Claims

The Board reviewed the bond claims presented. After review and discussion of the bond claim presented, Mr. Strickland made a motion, seconded by Mr. Holt, to approve the bond claims submitted. The motion was unanimously carried.

Mr. Anderson informed the Board that staff reduced the estimated amount on the claim submitted for Mr. Jamie and Ashley Bailey because the estimate was inflated. The homeowners were contacted and agreed to accept Thirty-five Hundred Dollars.

HUD Dispute Resolution Program

Mr. Anderson presented the HUD Dispute Resolution to the Board. The HUD Dispute Resolution Program consists of mediation and arbitration process comprised of six parts, in addition to the Alternative Process. The six parts of the Mediation and Arbitration Process are: Initial Reporting of an Alleged Defect, Initiating Dispute Resolution, Intake and Screening, Mediation Nonbinding Arbitration, and HUD Review. When the manufacturer, retailer and installer agree that the homeowner is not responsible for causing the defect, they may elect to use the Alternative Process instead of the HUD Mediation and Arbitration Process. The parties would then engage in a neutral evaluation process of their own design. However, if the defect is not corrected or repaired, the homeowner has the right to invoke the HUD Mediation and Arbitration Process after 30 days have elapsed from the initiation of the Alternative Process. HUD will administer its dispute resolution program only in states that choose not to operate their own dispute resolution programs.

After discussion the Board decided that staff would gather more information on the matter and present it at the next Board meeting.

Ethics Commission

Vice-Chairman Altman reminded the Board Members to complete and mail the State Ethics Commission forms by April 15, 2008.

Public Comments

Mark Dillard from the Manufactured Housing Institute of South Carolina stated the apprentice bill has been sent to the legislative counsel. The apprentice bill is sponsored by Mr. Bill Bowers. He stated that legislation states that the person holding the manufacturer seat on the Board has to reside in South Carolina. He met with Mrs. Youmans and Mr. Anderson and discussed this matter and their recommendation is to fill the manufacturer's seat with someone licensed in the manufactured housing industry.

After discussion Mr. Iseman made a motion, seconded by Mr. Holt, to include in the proposed bill that the manufacturer's seat on the Board be filled with someone who is licensed by the Manufactured Housing Board. The motion was unanimously carried.

Date of Next Meeting

Tuesday, April 8, 2008 Room 108

Adjournment:

There being no further business, Mr. Strickland made a motion, seconded by Mr. Iseman, to adjourn. The motion was unanimously carried. The meeting was adjourned at 12:35 p.m.