

Tuesday, June 10, 2008 - 10:00 AM  
110 Centerview Drive  
Kingstree Building Suite 108  
Columbia, South Carolina

**MEMBERS PRESENT**

Randall Altman (Chairman)  
Vanessa Gardner  
Sharon Johnson  
Michael Levy  
Paul Laurent (Vice Chairman)  
Tim Holt  
Clarence Strickland  
Jane Ballagh

**STAFF**

Michael Anderson  
Angela Scott

**OTHERS PRESENT**

Sam Gamble  
James M. Houston  
Sheridon Spoon  
Carolyn Fisher  
Meredith Waldrop  
Ken Durham  
Phill Phillips

**NOTE: Public Notice of this meeting was properly posted at the Board office and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code of Laws, as amended, relating to the Freedom of Information Act.**

**Call to Order**

On Tuesday, June 10, 2008, Chairman Randall Altman called the Manufactured Housing Board meeting to order at approximately 10:00 a.m.

**Approval of Agenda**

Chairman Altman called for the approval of the agenda as previously noticed. After review, Ms. Ballagh made a motion, seconded by Mr. Strickland, to approve the agenda. The motion was unanimously carried.

**Approval of Minutes**

Chairman Altman called for the review and approval of the February 12, 2008, minutes. After review, Ms. Gardner made a motion, seconded by Mrs. Ballagh, to approve the minutes with the following corrections, under members present adding Ms. Jane Ballagh. The motion was unanimously carried.

**Excused Members**

Chairman Altman informed the Board that Mr. Wayne Iseman was not able to attend the meeting, due to a previously scheduled appointment. Mr. Strickland made a motion, seconded by Ms. Ballagh, to excuse members' absence. The motion was unanimously carried.

## **Progress Report**

### **Status Report-Manufactured Housing**

The status reports for February, March, April and May 2008 were reviewed. Copies of the status reports are attached and hereby become part of the record.

### **New Licenses**

Reports listing the licenses issued for February, March, April and May 2008 for Dealers, Manufacturers, Multi-Lot Salespersons, Contractors, Installers and Repairers were reviewed. Copies of the reports are attached and hereby become part of the record.

### **Administrative Hearings**

Reports of Administrative Hearings for February, March, April and May 2008 were reviewed. Copies of the administrative hearing report are attached and hereby become part of the record.

Mrs. Gardner asked whether the investigators checking for unlicensed salespersons. Mr. Anderson stating yes, but some unlicensed individuals are caught through complaints filed by consumers.

## **Unfinished Business**

None

## **New Business**

### **Bond Claims**

The Board reviewed the bond claims presented. After review and discussion of the bond claim presented, Mr. Strickland made a motion, seconded by Mr. Holt, to approve the bond claims submitted. The motion was unanimously carried.

Mr. Strickland asked the status of General's Bond. Mr. Anderson stated that staff is still receiving complaints and funds are still available.

### **Application Review**

#### **Mr. James Houston**

The Board reviewed the retail salesperson application for Mr. James Houston. Mr. Houston waived his right to counsel. Mr. Houston was sworn in by Ms. Lisa Huffman. Mr. Holt asked to be recused because of prior business relationship with Mr. Houston.

Mr. Anderson informed the Board that Mr. Houston answered “yes” he had criminal convictions within the past seven years.

Mr. Houston testified that he was convicted on September 2, 2005, for petty larceny and felony third degree burglary. As a result he was incarcerated from January 10, 2007 until May 30, 2007. After being released he was on parole until January 15, 2008. He apologized and asked the Board to please approve his application.

After hearing testimony, Mr. Strickland made a motion, seconded by Ms. Ballagh to go into executive session. The motion was unanimously carried.

Ms. Johnson made a motion, seconded by Mr. Levy to come out of executive session. The motion was unanimously carried. Chairman Altman stated that no action was taken during executive session. Mr. Levy made a motion, seconded by Mr. Strickland to approve Mr. Houston’s application with a one year probationary status and he must furnish a statutory bond in the amount of Thirty Thousand Dollars. The motion was unanimously carried.

**(Official transcripts of the aforementioned person’s appearance before the Board may be obtained upon request from Lisa F. Huffman, Garber Reporting Service)**

#### **Phill Phillips**

The Board reviewed the Order for Mr. Phill Phillips. Mr. Phillips waived his right to counsel. Mr. Phillips was sworn in by Mr. Paul Laurent.

Mr. Anderson informed the Board that Mr. Phillips requested to appear before the Board for reinstatement of his license to engage in the business of manufactured home installation. On August 9, 2005, the Board denied Mr. Phillips renewal application. Mr. Phillips license was denied because of he was on probation following a conviction for felony manslaughter. Also, on or about May 12, 2006, after the denial of his license, Mr. Phillips attempted to obtain a Manufactured Housing Permit from Berkeley County Permitting Department. Mr. Phillips used

his inactive license on the application. He also engaged in the business of manufactured home installation under the license of Robert Doray and attempted to obtain permits under false pretenses.

Mr. Philips testified that he was informed by Berkley County that a homeowner could repair and set his or her own home. Therefore, he pulled permits for his own personal manufactured homes. He testified that he has tried to comply with the Cease and Desist Order and asked the Board to grant him a license.

After hearing testimony, Mr. Ballagh made a motion, seconded by Mr. Strickland to deny Mr. Phillips request for reinstatement of his license. The motion was unanimously carried.

**(Official transcripts of the aforementioned person's appearance before the Board may be obtained upon request from Lisa F. Huffaman, Garber Reporting Service)**

Ms. Carolyn Fisher

The Board reviewed the Order for Ms. Carolyn Fisher. Ms. Fisher waived her right to right to counsel. Ms. Fisher was sworn in by Mr. Paul Laurent.

Mr. Anderson informed the Board that Ms. Fisher's appeared before the Board on December 12, 2006, and her Manufactured Housing Contractor's Renewal Application was denied. Ms. Fisher's license was temporarily suspended until such time as formal charges could be brought against her or until further Order of the Board. While previously licensed, with the Nursing Board, Ms. Fisher's license was temporary suspended because she became non-compliant with the Board's Order, dated November 7, 2003. Ms. Fisher failed to submit employer records as required and failed to make daily calls to NCPS (National Confederation of Professional Services).

Ms. Fisher testified that she was licensed as a Registered Nurse with the South Carolina Board of Nursing. Her license was temporarily suspended because she failed to document treatment given to patients.

After review and discussion, Mr. Strickland made a motion, seconded by Ms. Johnson to approve Ms. Fisher Contractor's Renewal Application. The motion was unanimously carried.

**(Official transcripts of the aforementioned person's appearance before the Board may be obtained upon request from Lisa F. Huffaman, Garber Reporting Service)**

Public Comments

Mr. Sam Gamble from Triad Financial Services, Inc., thanked the Board for the work they do. He asked what action the Board takes when a retail dealer is arrested and serving jail time.

Mr. Sheridan Spoon advised that an Order is done temporarily suspending the license until such time the individual can appear before the Board. It has to be proven that the individual is a danger to the public.

Mr. Anderson stated staff has received several complaints and telephone calls stating that Mr. Aquilla Bozard, owner of Advantage Mobile Homes in Moncks Corner, South Carolina, was accused of scamming a lone company and more than a dozen manufactured home buyers.

After review and discussion the Board decided to issue an Order to temporary suspend Mr. Bozard's license until such time Mr. Bozard can appear before the Board.

Mr. Ken Drachman from First Federal asked whether the Board took action on a retail dealer that has closed their location but still holds a retail dealer license. Mr. Levy stated if the Board is not aware they can not take any action.

Mr. Anderson stated that he and Mr. Stan Bowen, Administrator for Residential Builders Commission has made themselves available to speak with the Building Officials and staff regarding license requirements for Modular, Residential Builders, General and Mechanical Contracting and Manufactured Housing.

**Date of Next Meeting**

Tuesday, August 12, 2008 Room 108

**Adjournment:**

There being no further business, Mr. Holt made a motion, seconded by Mr. Strickland, to adjourn. The motion was unanimously carried. The meeting was adjourned at 12:35 p.m.