

**LLR – MANUFACTURED HOUSING BOARD**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Kingstree Building, Room 108**  
**Columbia, South Carolina 29210**  
**MINUTES**

**Tuesday, September 14, 2010**

**10:00 A.M.**

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**Public Notice** of this meeting was properly posted at the Manufactured Housing Board office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Welcome And Call To Order:**

Randall Altman, Chairman called the regular meeting of the Manufactured Housing Board to order at 10:00 a.m. Other members present for the meeting included: Michael Levy; Paul Laurent; Jane Ballagh; Clarence Strickland and Sharon Johnson.

Randall Altman, Chairman announced that the meeting was held in accordance with §30-4-80 of the South Carolina Freedom of Information Act by notice mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

Staff members participating in the meeting included: Sheridan Spoon, Assistant Deputy General Counsel, Suzanne Hawkins, Staff Attorney; Jamie Saxon, Hearing Advisor; Daniel Grigg, Hearing Advisor; Michael Anderson; Administrator, Angela Scott Administrative Assistant; Beth Cumalander, Administrative Assistant and Carla Dominick, Court Reporter.

Others present participating in the meeting included: Alan Croft, Drayton Hastie III, Esquire and Jason Bozard.

**Approval of Agenda:**

*Tuesday, September 14, 2010*

**MOTION:**

Mr. Strickland made a motion to approve the Tuesday, September 14, 2010, Agenda. Mr. Laurent seconded the motion, which carried unanimously.

**Approval of Minutes – Tuesday, June 8, 2010**

**MOTION**

Mr. Strickland made a motion to approve the Tuesday, June 8, 2010, minutes as previously noted. Mr. Ballagh seconded the motion, which carried unanimously.

**Approval/Disapproval of Absent Members:**

Mr. Iseman and Mr. Holt received excused absences.

**Chairman's Remarks:**

Chairman Altman thanked everyone for attending the meeting.

**Administrators Remarks For Information:**

**Retirement:**

Mr. Anderson informed the board that he would be retiring effective September 29, 2010. He thanked the Board for all their assistance during his tenor at LLR.

**Advisory Opinions**

*Sheridan Spoon*

NONE

**Legislative Update**

*Mr. Robert Selman*

NONE

**OIE Report – Office of Investigations and Enforcement**

Mr. Anderson reported that Manufactured Housing Board has one full-time inspector Mr. R. J. Kirby and two inspectors that are currently being cross-trained.

OGC Report – Office of General Counsel

Mrs. Suzann Hawkins reported the number of cases as of today:

5 - Open Cases

2 – Appeals

3 – New Cases

Financial Report – Ms. Tracy McCarley:

Mrs. Tracy McCarley, Education Coordinator, stated that she was appearing before all Boards and Commissions on behalf of Mr. Randy Bryant, Assistant Deputy Director of Office of Business Services, to determine the type of financial information each of the Boards or Commissions would like provided. Mr. Bryant has mandated that financial reports become part of the record and memorialized in the Board meeting minutes. He is insistent in providing the Boards and Commissions with financial information that is available and at their request. She reported that she would be extracting information from the new financial program in order to format a custom report for each Board and Commission. She asked for the Board's input regarding the type of data they would like to see implemented into the report and whether they wanted the financial reported presented quarterly.

Old Business:

NONE

New Business:

Application Hearing:

*Jason Bozard*

The Board held an Application Hearing regarding Mr. Jason Bozard. Mr. Bozard waived his right to Counsel and appeared before the Board to present testimony.

MOTION:

Mr. Levy made a motion to deny Mr. Bozard's Manufactured Housing Renewal Application until full restitution is made to Mr. Brock; and once restitution is made, Mr. Bozard may reapply for licensure. Mr. Strickland seconded the motion, which carried unanimously.

Appeal of Bond Claim:

*Advantage Homes – Bond # 1707419*

The Board held an Appeal of Bond Claim Hearing – Advantage Homes. Mr. Bozard was represented by Mr. Drayton Hastie, III, Esquire.

MOTION:

Mr. Laurent made a motion to deny Advantage Homes request for reconsideration of the Bond Claim. Mr. Strickland seconded the motion, which carried unanimously.

*(This proceeding was recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.)*

Public Comments:

NONE

Date of Next Meeting:

*December 14, 2010 Room 108*

The next meeting for the Manufactured Housing Board is scheduled for Tuesday, December 14, 2010, in conference room 108.

Adjournment:

Mr. Strickland moved the meeting be adjourned. Mr. Laurent seconded the motion, which carried unanimously. The September 14, 2010, meeting of the South Carolina Manufactured Housing Board was adjourned at 1:23 p.m.