

**LLR - SOUTH CAROLINA MANUFACTURED HOUSING BOARD**  
**Synergy Business Park, Kingtree Building**  
**110 Centerview Drive, Kingtree Building, Room 202-02**  
**Columbia, South Carolina 29210**

**MINUTES**

**Tuesday, September 9, 2014**

**10:00 A.M.**

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Mr. Randall Altman, Board Chairman announced that the meeting was held in accordance with §30-4-80 of the South Carolina Freedom of Information Act and, by notice, mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingtree Building.

**WELCOME AND CALL TO ORDER:**

Chairman Altman called the regular meeting of the South Carolina Manufactured Housing Board to order at 10:00 a.m. Other Board members present for the meeting included: Richard Bagwell, Dorothy W. Edwards, Wayne E. Iseman, Arthur M. Newton, David A. Randall, Adam Reese and Patrick M. Smith.

Staff members participating in the regular meeting included: Hardwick Stuart, Advice Counsel, Tracey Perlman, Disciplinary Counsel, Todd Bond, Investigator, R.J. Kirby, Investigator, Gwyn Morris, Investigator, Roger Lowe, Administrator and Crystal George, Program Assistant.

Others present participating in the meeting included: Mark Dillard and Ed Schafer, Manufactured Housing Institute of South Carolina, Billie Attaway, Mobile Homes R Us, Ami Tilva, Kings Mobile Homes and Jill H. Vickers, Court Reporter,

**Approval of Agenda:**

*Tuesday, September 9, 2014*

**MOTION**

Mr. Randall made a motion to accept the Tuesday, September 9, 2014 agenda. Ms. Edwards seconded the motion, which carried unanimously.

**Approval of Minutes:**

*Tuesday, July 29, 2014 and Tuesday, August 19, 2014*

**MOTION:**

Mr. Randall made a motion to accept the July 29, 2014 and August 19, 2014 minutes as presented. Mr. Bagwell seconded the motion, which carried unanimously.

**Approval/Disapproval of Absent Members:**

**MOTION:**

Mr. Iseman made a motion to excuse the absences of Mr. Michael N. Levy and Mr. W. Marion Moore. Mr. Newton seconded the motion, which carried unanimously.

**Chairman's Remarks:**

Chairman Altman welcomed everyone in attendance. He had no further statement.

**Administrator's Remarks:**

Mr. Lowe welcomed everyone in attendance. He had no further statement.

**Office of Investigations and Enforcement (OIE):**

*Tracey Perlman for Todd Bond*

**OIE Status Report** – There was a total of 10 complaints received from January 1, 2014 through September 9, 2014. Currently there are currently 7 active investigations and 19 closed cases.

**Office of General Counsel:**

*Tracey Perlman*

**OGC Report** – As of September 3, 2014 there are 6 open cases, 3 pending action, 3 pending hearings and 1 closed case.

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**Unfinished Business:**

**PSI Examination** – Mr. Arthur M. Newton informed the Board of the Task Force Committee meeting held on Tuesday, August 19, 2014. The general consensus is that some questions may be too easy or not hard enough. The test questions should be updated. The pass/fail rate in South Carolina is in line with other test in various states. There should be more questions on sales tax. Mr. Roger Lowe suggested that the Committee give its input regarding new test questions to PSI for their wording and implementation of new test questions. The Task Force Committee will update the Board at the December 9, 2014 meeting.

**Authorized Official** – At the present time an Authorized Official is not required to have a Surety Bond or be licensed in South Carolina. The general consensus of the Board is that the Authorized Official should be required to have a salesperson’s license. This would prevent persons that may have had licenses in the past, which may have been suspended, revoked, etc. from slipping back into the Manufactured Housing Industry. The Task Force Committee will meet in October to further discuss this subject. They will report back to the Board at its next regular meeting in December 2014.

**New Business:**

**Disciplinary Hearing**

*Ami Tilva, Kings d/b/a Kings Mobile Homes*  
*Case No.: 2013-45*

Chairman Altman asked if anyone should be recused from the Hearing. Mr. David A. Randall, Vice-Chairman stated he received a telephone call from the Respondent regarding this hearing. Mr. Randall went on to say that he informed Ms. Tilva that he could not talk to her in that regard. Mr. Randall did not feel it necessary to recuse himself. Chairman Altman suggested the Board take a five minute break where upon a short break was taken from 10:45 a.m. to 10:55 a.m. Ami Tilva appeared before the Board without legal counsel. Ami Tilva, Kings d/b/a Kings Mobile Homes allegedly violated three codes of the Practice Act. Ms. Perlman represented the State. Each witness was sworn in and testimony given before the Board.

**MOTION:**

Mr. Randall made a motion to go into executive session for legal advice. Mr. Smith seconded the motion, which carried unanimously.

**MOTION:**

Mr. Newton made a motion to come out of executive session. Mr. Smith seconded the motion, which carried unanimously. Mr. Altman stated that no action was taken while in executive session except to obtain legal advice from Advice Counsel. Executive session was from 11:28 a.m. to 11:38 a.m.

**MOTION:**

Mr. Randall made a motion to dismiss the first violation of deceiving the public. On violations II and III, proper license in the location and proper licensed personnel, the Respondent was found in violation of the Practice Act. Mr. Randall initiated a fine of \$500.00 and 6 months probation to make sure that all people are properly licensed. Mr. Iseman seconded the motion, which carried unanimously.

*(This proceeding was recorded by a court reporter in order to produce a verbatim transcript, if requested, in accordance with the law.)*

**Public Comments:**

None

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**Date of Next Meeting:**

Chairman Altman announced that the next regular meeting of the South Carolina Manufactured Housing Board will be Tuesday, December 9, 2014 in room 108 at 10:00 a.m.

**Adjournment:**

**MOTION:**

Mr. Randall made a motion to adjourn the meeting. Mr. Bagwell seconded the motion, which carried unanimously.

There being nothing further, the meeting concluded at 11:44 a.m.

*(This proceeding was recorded by a court reporter in order to produce a verbatim transcript, if requested, in accordance with the law.)*