

**South Carolina Department of Labor, Licensing and Regulation
Board of Examiners in Opticianry
Board Meeting Minutes
November 4, 2021 at 9:00 am**

Public notice of this meeting was properly posted at the Opticianry office, Synergy Business Park, Kingstree Building, and on the board website and provided to all requesting persons, organizations, and news media in compliance with the South Carolina Freedom of Information Act, Section 30-4-80.

BOARD MEMBERS PRESENT:

Keith Hayes, Chairman
Grant Brown, Vice Chairman
Daniel Gosnell
Emily Mikell
James Rhodes
Hollis Inabinet

SCLLR STAFF PRESENT:

Mary League, Esq., Office of Advice Counsel
Meredith Buttler, Administrator
Jacquelyn White, Program Coordinator

CALL TO ORDER: Chairman Hayes called the meeting to order at 9:01 a.m.
Gosnell/Brown/Approved.

APPROVAL OF AGENDA

Motion: To approve the agenda.
Brown/Gosnell/Approved.

APPROVAL OF ABSENT BOARD MEMBER

No absences

APPROVAL OF BOARD MEETING MINUTES

Motion: To approve August 5, 2021 Board Meeting Minutes.
Brown/Mikell/Approved.

STAFF REPORT

Administrative Report

Ms. Buttler reported to date the Board has 483 active opticians in-state and 50 active opticians out-state, 241 active contact lens dispensing opticians in-state and 19 active contact lens dispensing opticians out-state, and 114 active registered apprentices.

The Board's current balance September 30, 2021 the Board cash balance is \$125,837.81.

Ms. Buttler reported Board renewals closed October 1, 2021 and the late renewal period ended at midnight October 31, 2021. Any licenses not renewed are required to submit a reinstatement application.

On October 19, 2021, the Board sent out CE Audit notices. A 10% randomized list was pulled for optician licenses, contact lens dispensing licenses and registered apprentices. Those who were pulled in 2019 were not included in the pool. As a result, 9 registered apprentices, 24 contact lens dispensing licensees, and 51 optician licensees were sent notice. As of 10/27/2021, 14% of licensees have shown compliance. Licensees will have till December 1, 2021 to submit the required documentation. Licensees who do not pass the CE audit will be brought before the Board at the February 24, 2022 meeting.

Ms. Buttler introduced Ms. Jacquelyn White is the new Program Coordinator joining the team. Ms. White began with the Board office mid-September. She will be assisting with board meetings, board member communications, and elections. Ms. White previously served as a Program Coordinator for the Department of Social Services in the Interstate Compact on the Placement of Children. She brings with her many years of state service and a strong background in policy and procedures.

Grant Brown asked that the process of election be explained at the next meeting.

Office of Investigations and Enforcement Statistical Report

On behalf of Mr. Sanders, Ms. Buttler reported the Board received no cases and there are no active cases.

Investigative Review Committee Report

On behalf of Mr. Sanders, Ms. Buttler reported the RIC did not meet due to no cases for review.

Office of Disciplinary Counsel Report

On behalf of Ms. Sutusky, Ms. Buttler reported there are no active cases and zero cases have been closed since 01/01/2021.

NEW BUSINESS:

- a. Review of Current Categories of Renewal Fees in Fee Regulation and Possible Clean Up Revisions

Ms. Buttler presented the Board with proposed revisions to the current fees listed in Regulation 10-27. The revisions would be to remove the language of “resident” and “nonresident” from the listed fees so as to be in compliance with SC Code of Law 40-38-260.

Motion: To approve a notice of drafting for Regulation 10-27
Inabinet/Mikell/Approved.

Emily Mikell asked about the Licensee List. The way the names are listed. Meredith Buttler will check with IT to see if it can be worked out differently.

PUBLIC COMMENTS:

No comments

ANNOUNCEMENTS:

No announcements

ADJOURNMENT:

Rhodes/Brown/Approved

Meeting was adjourned at 9:20 a.m.