

**South Carolina Department of Labor, Licensing and Regulation  
Board of Examiners in Optometry  
Teleconference Committee Meeting Minutes  
October 12, 2021, 12:00 p.m.**

Public notice of this meeting was properly posted at the South Carolina Board of Examiners in Optometry Office, Synergy Business Park, Kingstree Building, on the board website and provided to all requesting persons, organizations, and news media in compliance with section 30-4-80 of the South Carolina Freedom of Information Act. Members of the public who wished to attend could do so by telephone. The telephone number and access code are provided on the posted agenda.

**COMMITTEE MEMBERS PRESENT**

Dr. Michelle Cooper, Chairperson  
Dr. Wayne Cannon  
Dr. Johndra McNeely  
Dr. Philip Flynn  
Dr. Michael Zolman

**SCLLR STAFF PRESENT**

Kyle Tennis, Office of Advice Counsel  
Meredith Buttler, Administrator  
Jacquelyn White, Program Coordinator

**ALSO PRESENT**

Melissa Blackwell, Court Reporter  
Jackie Rivers, SCOPA

**CALL TO ORDER:** Dr. Cooper called the meeting to order at 12:04 P.M.

**APPROVAL OF AGENDA**

**Motion:** To approve the agenda.  
Cannon/Zolman/approved.

**INTRODUCTION OF COMMITTEE MEMBERS AND OTHERS**

All Committee members, Board staff and public members identified themselves.

**REGULATIONS FOR OPTOMETRIC FACILITIES: PROMULGATION OF REGULATIONS**

Ms. Buttler presented the revised regulations to the Committee and recommended going through each section discussing edits and approving before moving to the next.

The Committee review proposed regulations 95-7(A), General Requirements. Amendments were made to specify "all facilities, including mobile units" for compliance with statute.

**Motion:** To approve section A with revisions.  
Cannon/Flynn/approved.

Section B was reviewed with revisions to the wording regarding consent form expiration and patient record storing.

**Motion:** To approve section B with revisions.  
Cannon/Flynn/approved.

Section C was reviewed with no additional revisions.

**Motion:** To approve section C as presented.  
Cannon/Zolman/approved.

Ms. Buttler and Mr. Tennis presented the Committee with an overview of the regulation promulgation process once the Board has approved the proposed regulations. A special called meeting of the full Board will be scheduled in the coming weeks in order to meet the publication deadlines.

#### **PUBLIC COMMENTS**

None.

#### **ANNOUNCEMENTS**

No additional Committee meeting is scheduled pending Committee having no further objections to or concerns with the finalized proposed regulations. A copy of the revised regulations will be sent to the Committee members for review following the meeting.

#### **ADJOURNMENT**

**Motion:** To adjourn.  
Cannon/Zolman/approved.

The SC Board of Examiners in Optometry Committee meeting adjourned at 12:38 P.M.