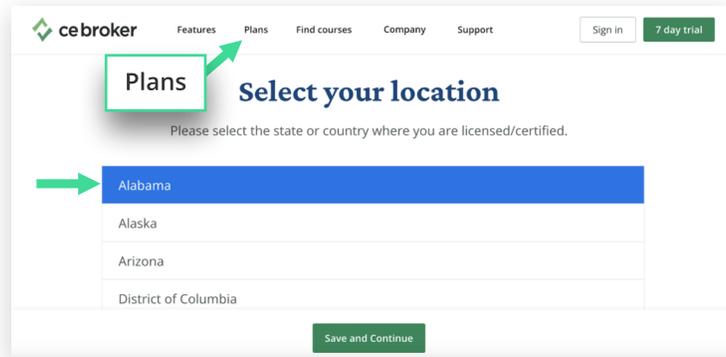


# How do I create an account?

- 1 | Go to [CEBroker.com](https://CEBroker.com) and click on Plans on the top navigation bar.
- 2 | Select the state in which you are licensed from the drop-down menu. Click **save and continue**.
- 3 | Select the account that's right for you from the available options.



The **Basic Account** is everything you need to track and manage your continuing education. You can review your course history, take courses within your account, report missing hours, and check your compliance status anytime.

The **Professional Account** includes everything in Basic plus a personalized compliance transcript that gives you a more detailed view of your requirements. With this account, you can see a detailed view of missing requirements, track multiple licenses, view, and export past transcripts, and understand when each requirement has been met.

The **Concierge Account** includes everything in Basic and Professional, plus upgraded help from a dedicated account manager. This one-on-one support can help you stay on track, report completions for you, find approved courses, and ensure you're compliant on time.

## Basic

Essential CE toolbox

- ✓ Connect with your licensing board
- ✓ See your complete course history
- ✓ Take courses within your account
- ✓ Report hours manually
- ✓ Check your compliance status anytime

## Professional

Automated compliance calculator

- ✓ **Everything in Basic**
- ✓ Personalized compliance transcript
- ✓ Detailed view of missing requirements
- ✓ Track for multiple licenses
- ✓ Store all certificates & heart cards
- ✓ View and export past transcripts
- ✓ Know when each requirement has been met

## Concierge

Full reporting service

- ✓ **Everything in Professional**
- ✓ Dedicated account manager
- ✓ One-on-one help to stay on track
- ✓ We do all the reporting for you
- ✓ We find approved courses for you
- ✓ We make sure you're compliant

4 | To continue creating a free **Basic Account**, first enter your license number. If you don't know your license number, click **Forgot Your License Number**.

5 | Enter your email address and create a unique username and password.

6 | Once you create an account, you'll be redirected to your home dashboard for the license you registered with.

### Register for the Basic Account

1. Enter your license

License number

[Forgot your license number?](#)

What's included in the Basic account?

- ✓ Find appropriate courses
- ✓ Manage your official CE records
- ✓ See your CE compliance status
- ✓ Report CE activities to your board

2. Create your account

Email address

Username  Password

By clicking "Create Basic Account" I agree to the [Terms](#)

The dashboard shows the user's profile as a Physical Therapist in Florida with license number PT99999999. The compliance status is 'Not completed', indicated by a red warning icon. A 'Renew Subscription' button is visible. The license details table shows the state as Florida, license number PT99999999, and a CE cycle from 12/01/2015 to 11/30/2017. The course history section is currently empty.

**cebroker** Home Find courses My learning **NEW** Renew subscription

**Physical Therapist**

License Florida | PT99999999

OVERVIEW TRANSCRIPT

COMPLIANCE STATUS

**Not completed**

We'll show you exactly what you still need in your custom compliance transcript. To see a breakdown of your requirements renew your subscription.

**License details**

State	Florida
License #	PT99999999
CE Cycle	12/01/2015 - 11/30/2017

**Course history**

Not complete? To figure out what's missing, compare course completions for the current license cycle to your renewal requirements. [?](#)

COURSES REMOVED

Help