

**South Carolina Board of Occupational Therapy  
Regular Meeting Minutes  
Application Appearance  
March 24, 2006  
Synergy Business Park, Kingstree Building, Room 111  
110 Centerview Drive, Columbia, South Carolina**

Board members present were:

Lesly S. Wilson, PhD, OTR, Chairman  
Celeste H. Ranson, OTR, Vice Chairman  
Joyce J. Branham, OTR  
Janine P. Turner, OTR

Staff present was:

Kate K. Cox, Board Administrator  
Eric Gore, Court Reporter  
Tina Shadley, SCOTA  
Frank Sheheen, Program Director RPP  
Sandra Williams, Administrative Assistant  
Richard P. Wilson, Deputy General Counsel, Advice Attorney to the Board  
Delilah L. Wright, Applicant for OT License

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**CALL TO ORDER:**

The Regular Session of the South Carolina Board of Occupational Therapy was held at the Synergy Office Park, Kingstree Building, 110 Centerview Drive, Room 111, Columbia, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provided to THE STATE NEWSPAPER and ASSOCIATED PRESS and proper notice also having been posted at the LLR Office Building 24 hours prior to the time scheduled for the meeting and a quorum having been noted as present, Chairman Wilson called the meeting to order at 10:05 a.m. A quorum was present. All votes referenced herein were unanimous unless otherwise noted.

**APPROVAL OF AGENDA:**

**Motion:** A motion was made by Ms. Turner to approve the agenda. Ms. Ranson seconded the motion. The motion passed.

**APPROVAL OF MINUTES:**

**Motion:** A motion was made by Ms. Turner to accept the December 9, 2005 minutes as printed. Ms. Ranson seconded the motion. The motion passed

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**APPLICATION APPEARANCE:**

Delilah L. Wright personally appeared before the Board in support of her application to practice as an occupational therapist. A court reporter was present. Ms. Wright applied for licensure by endorsement for an occupational therapist license. She reported she had past problems with a violation of state or federal law and had been convicted

of or plead guilty or nolo contendere to a crime other than a minor traffic violation. Ms. Wright answered questions from the Board members.

**Motion:** Ms. Turner moved that the Board go into Executive Session for legal advice. Ms. Ranson seconded the motion. The motion passed.

**Motion:** Ms. Turner moved that the Board reconvene in public session. Ms. Ranson seconded the motion. The motion passed.

Chairman Wilson advised that in Executive Session there were no votes taken and no actions taken.

**Motion:** Ms. Turner moved that the Board offer Ms. Wright a Private Agreement where she could be licensed, if she is in compliance with the monitoring provisions stated in the Agreement. Ms. Ranson seconded the motion. The motion passed.

#### CHAIRMAN'S REMARKS:

Chairman Wilson stated that the Board is continuing to work with the Governor's Office to offer names of interested people for appointment to the Board as new Board members. She acknowledged Ms. Shadley and thanked her for her assistance in finding interested persons who might want to serve on the Board. She also thanked Janice Robinson for her efforts in this matter.

Dr. Wilson reported on the LLR Board Member Forum held February 17, 2006 and reviewed the training offered. She has asked for educational training and self-assessments to also be done in Board meetings as new members are appointed. She provided the Board with a South Carolina Assistive Technology Program brochure.

#### REPORTS:

##### Administrator's Report:

Mrs. Cox reported the licensee totals to date are 1,160 licensed occupational therapists and 443 licensed occupational therapy assistants for a total of 1,603 licensees. She reported that no complaints have been file in FY 05-06 and there are no pending complaints. Ms. Cox informed the Board Lori Seaman continues to serve on the IRC and Shaye Frye Flathman has agreed to be called to serve on the IRC as needed.

Mrs. Cox reported the Board's staff continues to inform the Agency and the Office of the Governor on the need for Board appointments for vacant positions for an occupational therapist, an occupational therapy assistant, and a public member, as well as the need to fill seats for members who wish to rotate off the Board. She reported she attended the Board Member Forum on February 17, 2006 with Dr. Wilson. Ms. Cox reported that Ms. Seaman was also in attendance.

Ms. Cox reported that the next renewal of licenses will be in March of 2007 and it will be an on-line renewal for all licensees. She also informed the Board members that LLR is developing an on-line board member manual, on-line status of application capability, and on-line address change capability.

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##### Financial Report:

Mrs. Cox stated that the Financial Report is provided as information. She noted for the record revenue is collected biennially and is expended over a two-year period.

DISCIPLINARY ISSUES:

The Board had no matters to discuss.

LEGAL:

There was no legal business.

UNFINISHED BUSINESS:

There were no pending matters.

NEW BUSINESS:

Mr. Wilson introduced Mr. Sheheen, Program Director of the Recovering Professional Program (RPP) who gave an overview of RPP. He outlined the services that RPP offers for recovery from addiction, the ability for confidentiality for participants where appropriate, the five-year monitoring schedule of licensees, and the varied support systems for participants and for the Board. He answered questions on the program and noted how the Board can use this program to monitor licensees in disciplinary and non-disciplinary ways to protect the public. He outlined the way that the SC Occupational Therapy Board could participate and discussed the cost. Discussion followed.

**Motion:** Ms. Turner moved that the Board draft a contract with RPP for participation in RPP and that Ms. Cox and Dr. Wilson be the initial contact persons for reporting of immediate client results. Ms. Ranson seconded the motion. The motion passed.

DISCUSSION TOPICS:

None

PUBLIC COMMENTS:

There was no public comment.

ANNOUNCEMENTS:

The meetings scheduled for the Board in 2006 were announced to be on June 30, September 15, and December 8, 2006 in the Kingtree Building at 110 Centerview Drive in Columbia, South Carolina. Ms. Cox reminded the Board members that the Economic Interest Statements are Due April 15, 2006.

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ADJOURNMENT:

There being no further business the meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Kate K. Cox  
Administrator