



# South Carolina Department of Labor, Licensing and Regulation

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Governor

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## South Carolina Board of Occupational Therapy

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Minutes of the South Carolina Board of Occupational Therapy  
Regular Meeting  
December 7, 2007

Synergy Business Park, Kingstree Building, Room 111  
110 Centerview Drive, Columbia, South Carolina

Board members present were:

Lesly S. Wilson, PhD, OTR, Chairman  
Ricardo Holmes, Sr., OTR, Vice Chairman  
Susan M. Hardin, OTR  
Linda H. Remick, COTA  
Janine P. Turner, OTR

Board Members excused absence:

Joyce J. Branham, OTR

Staff present was:

Kate K. Cox, Board Administrator  
Sheridon Spoon, Advice Attorney to the Board  
Sandra Williams, Administrative Assistant

### CALL TO ORDER:

The Regular Session of the South Carolina Board of Occupational Therapy was held at the Synergy Office Park, Kingstree Building, 110 Centerview Drive, Room 108, Columbia, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provided to THE STATE NEWSPAPER and ASSOCIATED PRESS and proper notice also having been posted at the LLR Office Building 24 hours prior to the time scheduled for the meeting and a quorum having been noted as present, Chairman Wilson called the meeting to order at 10:10 a.m. A quorum was present. All votes referenced herein were unanimous unless otherwise noted.

An excused absence was approved for Joyce J. Branham, OTR.

### APPROVAL OF AGENDA:

**Motion:** A motion was made by Ms. Turner to approve the Agenda as presented. Mr. Ricardo seconded the motion. The motion passed.

### APPROVAL OF MINUTES:

**Motion:** A motion was made by Ms. Turner to accept the September 28, 2007 minutes as printed. Ms. Hardin seconded the motion. The motion passed

CHAIRMAN'S REMARKS:

Dr. Wilson thanked Ms. Hardin, Ms. Remick, and Mr. Holmes for their participation at the South Carolina Occupational Therapy Association (SCOTA) Conference in Columbia in October. She also thanked Board members for writing and being willing to write articles for the SCOTA Newsletter. She reserved her additional remarks for later in the meeting.

REPORTS:

Administrator's Report:

Mrs. Cox reported the licensee totals to date are 1,262 licensed occupational therapists and 504 licensed occupational therapy assistants for a total of 1,766 licensees. Mrs. Cox stated the professional is continuing to grow in the state. She reported that she continues to be in contact with the Governor's Office for Board appointments. Ms. Cox listed the on-line services available for the public and licensees and noted that more on-line payment capability is being discussed by the Agency for 2008.

Financial Report:

Mrs. Cox stated that the Financial Report is provided as information. She noted for the record that revenue is collected biennially and is expended over a two-year period. She reported that she reviews the Board's budget yearly with LLR.

DISCIPLINARY ISSUES:

Mr. Faglie presented the Investigative Review Committee's (IRC) report concerning two disciplinary issues.

**Motion:** A motion was made by Ms. Turner to accept the IRC's recommendation on Case Number 2007-02 for authorization of a Formal Complaint and on Case Number 2007-06 for authorization of a Formal Complaint. Ms. Remick seconded the motion. The motion passed.

Ms. Turner asked for some discussion of the IRC process regarding Formal Complaints and the offer of Consent Agreements. Mr. Spoon clarified the Formal Complaint procedure in that Consent Agreements are sometimes offered after a Notice of Hearing is given to the Respondent; however, no Consent Agreements are final until the Board is presented with the Consent Agreement and approves it. He stated Consent Agreements are drafted in the IRC with the IRC Committee and are based on the Board's past handling of similar issues. He further stated if a Consent Agreement is signed by the respondent and accepted by the Board there is no ability of the Respondent to appeal.

Ms. Turner requested a Certificate of Service be sent to Lori Seaman for her service on the IRC Committee. Mrs. Cox stated she will send her one.

LEGAL:

There was no Legal Business.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

NBCOT Report

Dr. Wilson gave a summary report on the October 26 and 27, 2007 National Board of Certification in Occupational Therapy (NBCOT) Conference. She reported on the presentation of using disciplinary action process constructively to improve the quality of care; the report on boundary violations in professional-patient relationships; and the NBCOT conference information that was presented at the conference and the AOTA information on challenges to the occupational therapy scope of practice. Mrs. Cox who also attended reported on the many questions that were discussed at the meeting on licensure, continuing education, complaints, technology, and rule writing. Both Chairman Wilson and Mrs. Cox stated they were impressed with the quality of information and the knowledge of the presenters who spoke at the conference.

Ms. Turner also suggested the SCOTA might be interested in seeking some of these same presenters for their conferences which might be useful for continuing education courses in professional practice to avoid disciplinary actions and on boundary issues. She stated that the Board's web site can help applicants and licensees to know where to find information with links to services, Frequently Asked Questions, and policies.

**Motion:** A motion was made by Ms. Turner to send multiple Board members to the NBCOT Conference in the future for leadership development of Board members. Mr. Holmes seconded the motion. The motion passed.

Goals for Occupational Therapy Board

Chairman Wilson and Mrs. Cox discussed their thoughts that came out of the NBCOT Conference to set goals for the Occupational Therapy Board. They suggested ten areas in which to work. The Board members and Mrs. Cox volunteered to work in these ten areas:

- Review the general Frequently Asked Questions and Jurisprudence Exam - Ms. Turner
- Review the Frequently Asked Questions on Continuing Education - Ms. Turner
- Review the Position Statements and suggest additional ones such as boundary issues - Mr. Holmes
- Develop Educational Forum on Licensure - Chairman Wilson, Ms. Hardin, and Ms. Turner
- Write articles for SCOTA Newsletter and get writers for articles - Chairman Wilson
- Web site postings of the SCOTA articles and other items of interest - Mrs. Cox
- Mailings when necessary to licensees - Mrs. Cox
- Post links on web for licensees and applicants to use who need professional help - Mrs. Cox
- Suggest topics for agenda items or education for meetings – all members
- Contact NBCOT to see if they would come to a Board meeting in South Carolina

DISCUSSION TOPICS:

NBCOT Examination was discussed. Ms. Turner spoke about exam development and review of exams to test their validity and reliability. She reported to the Board regarding practice examinations that are available through NBCOT and content examinations. Ms. Turner reported the results of the research on the predictive value of internet-based practice examination helping in the passing of the NBCOT certification examinations

Ms. Turner suggested beginning a report in January 2008 to track what schools are attended by the applicants to get their degree in occupational therapy or occupational therapy assistant and from what states they are applying. Mrs. Cox said she would develop a report.

**PUBLIC COMMENTS:**

There was no public comment.

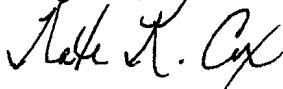
**ANNOUNCEMENTS:**

The meetings for 2008 were announced to be on March 28, June 27, September 26, and December 5, 2008.

**ADJOURNMENT:**

There being no further business the meeting was adjourned at 12:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kate K. Cox".

Kate K. Cox  
Administrator