



South Carolina Department of Labor, Licensing and Regulation

Mark Sanford
Governor

Adrienne Riggins Youmans
Director

South Carolina Board of Occupational Therapy

110 Centerview Drive
Post Office Box 11329
Columbia, SC 29211-1329
Phone: (803) 896-4683
FAX: (803) 896-4719
www.llr.state.sc.us

Minutes of the South Carolina Board of Occupational Therapy
Regular Meeting and Hearing
March 28, 2008

Synergy Business Park, Kingstree Building, Room 108
110 Centerview Drive, Columbia, South Carolina

Board members present were:

Lesly S. Wilson, PhD, OTR, Chairman
Ricardo Holmes, Sr., OTR, Vice Chairman
Linda H. Remick, COTA
Janine P. Turner, OTR

Board Members excused absence:

Joyce J. Branham, OTR
Susan M. Hardin, OTR

Staff present was:

Kate K. Cox, Board Administrator
Ryan Holt, LLR Law Clerk
Sheridon Spoon, Advice Attorney to the Board
Sandra Williams, Administrative Assistant

CALL TO ORDER:

The Regular Session of the South Carolina Board of Occupational Therapy was held at the Synergy Office Park, Kingstree Building, 110 Centerview Drive, Room 108, Columbia, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provided to THE STATE NEWSPAPER and ASSOCIATED PRESS and proper notice also having been posted at the LLR Office Building 24 hours prior to the time scheduled for the meeting and a quorum having been noted as present, Chairman Wilson called the meeting to order at 10:10 a.m. A quorum was present. All votes referenced herein were unanimous unless otherwise noted.

Motion: A motion was made by Ms. Turner to approve excused absences was approved for Joyce J. Branham, OTR and Susan M. Hardin, OTR. Ms. Remick seconded the motion. The motion passed

APPROVAL OF AGENDA:

Motion: A motion was made by Ms. Turner to approve the Agenda as presented. Mr. Remick seconded the motion. The motion passed.

APPROVAL OF MINUTES:

Motion: A motion was made by Ms. Turner to accept the December 7, 2007 minutes as printed. Mr. Holmes seconded the motion. The motion passed

CHAIRMAN'S REMARKS:

Dr. Wilson thanked the Board members for their attendance and the work that they have done to prepare for the meeting. She reserved any additional remarks for later in the meeting.

REPORTS:

Administrator's Report:

Mrs. Cox reported the licensee totals to date are 1,284 licensed occupational therapists and 530 licensed occupational therapy assistants for a total of 1,814 licensees. Mrs. Cox stated the profession continues to grow in the state. She reported that she continues to be in contact with the Governor's Office for Board appointments. Mrs. Cox reported Ms. Williams has designed a report to track what schools are attended by applicants for licensure and from what states endorsement applicants are applying. The report was distributed. Mrs. Cox reminded each Board member to file their yearly Statement of Economic Interest on or before April 15, 2008.

Mrs. Cox also discussed the Governor's initiative for transparency in government and the Agency's initiatives in upgrading the Agency's conference rooms, plans to video board meetings for web posting, policy on media contact, and the Freedom of Information Act. She discussed the Agency's study of the licensure processes that each board uses for initial applicants and renewal applicants.

She gave each member the Medical Board's Policy on Boundary Issues as an example for possible development of a Position Statement on Boundary Issues. She reminded Board members that they need to have any agenda items submitted to the board office at least two weeks before the meeting if possible.

Financial Report:

Mrs. Cox stated that the Financial Report is provided as information. She noted for the record that revenue is collected biennially and is expended over a two-year period. She reported that she reviews the Board's budget yearly with LLR.

DISCIPLINARY ISSUES:

There were no disciplinary issues discussed.

LEGAL:

There was no Legal Business.

UNFINISHED BUSINESS:

Ms. Turner reported on her review of the General Frequently Asked Questions (FAQ) with the Board. The Board suggested that the appropriate statute or regulation reference should be cited. Two questions were rewritten for clarity. Chairman Wilson volunteered to draft a FAQ on the Recovering Professionals Program; and Mr. Holmes and Ms. Remick volunteered to draft a FAQ on telehealth and practicing across state borders. Ms. Turner reviewed the FAQ on Continuing Education with the Board. The Board again suggested citing the statute and regulations where it was appropriate and made a few changes for clarity. Ms. Turner discussed the Jurisprudence Examination and its use as a learning tool. Discussion followed with the examination questions being reviewed and approved as written.

Mr. Holmes reported on his review of all the Board's Position Statements. The Board discussed his suggestions for improved language in three Position Statements. There were no changes in content. The Board discussed the importance of boundary issues for the practice of occupational therapy. Ms. Turner volunteered to develop a Position Statement on Boundary Issues. Chairman Wilson agreed to help and to possibly present a draft at the June 27, 2008 meeting.

NEW BUSINESS:

Election of Officers

The election of officers was held over for the June 27, 2008 meeting.

DISCUSSION TOPICS:

Mr. Holmes discussed the proper procedure for licensees and their peers or employers to follow if someone is placed on leave from their employment due to complaint allegations. Discussion followed. It was noted that the profession's ethics require the licensee to self report a violation of the practice act to the Board and others to make a complaint to the Board through the Agency's Office of Investigations and Enforcement (OIE) if they suspect a violation of the practice act.

PUBLIC COMMENTS:

There was no public comment.

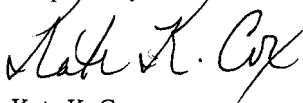
ANNOUNCEMENTS:

The meetings for 2008 were announced to be on June 27, September 26, and December 5, 2008. Mrs. Cox reminded the Board members that their picture identifications for the Agency will be made after the adjournment of the meeting.

ADJOURNMENT:

There being no further business the meeting was adjourned at 12:45 p.m.

Respectfully submitted,



Kate K. Cox
Administrator