

**South Carolina Board of Occupational Therapy  
Board Meeting  
Friday, November 7, 2014  
Synergy Business Park, Kingtree Building , Room 108  
110 Centerview Drive  
Columbia, South Carolina**

Board members present were:

Lesly W. James, Ph.D., OTR/L, Chairperson  
Susan Hardin, OTR/L, Vice President  
Joyce J. Branham, OTR/L  
Ricardo Holmes, Sr., OTR/L  
Janine P. Turner, OTR/L

Others present were:

Alex Imgrund, Advice Counsel  
Veronica Reynolds, Administrator  
Mack Williams, Administrative Assistant

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**Public notice of this meeting was properly posted at the South Carolina Board of Occupational Therapy office, lobby of the Kingtree Building and provided to all requesting persons, organizations and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. A quorum was present at all times.**

**Call to Order**

Dr. James, Chairperson called the meeting to order at 10:13 a.m., Room 108, Kingtree Bldg, 110 Centerview Drive, Columbia, South Carolina.

**Approval of the Agenda**

**Motion:** Ms. Hardin made a motion to approve the agenda. The motion was seconded and approved.

**Approval of the Minutes**

**Motion:** Mr. Holmes made a motion to approve the August 8, 2014 minutes. The motion was seconded and approved.

**Office of Investigations and Enforcement (OIE) Report** Mr. Sanders presented the IRC report to the Board. Case 2014-8 was recommended for dismissal and Case 2014-7 recommended for formal complaint.

**Motion:** Ms. Branham made a motion to accept the IRC recommendation case 2014-8. The motion was seconded and approved.

**Motion:** Ms. Hardin made a motion to accept the IRC recommendation for case 2014-7. The motion was seconded and approved.

Mr. Sanders presented the statistical report, seven (7) cases received, one (1) case closed and three (3) active investigations.

The Board reviewed the statistical report as information.

**Office of Disciplinary Counsel (ODC) Report** Mr. Hanks, Office of Disciplinary Counsel presented the ODC report to the Board, there were a total of seven (7) cases five (5) cases presented today two (2) cases in process and ten (10) cases closed over the past two years.

The Board accepted the ODC report as information.

**Finance Report** Ms. Reynolds presented the financial report to the Board. She stated the Board will mail renewal notices in January 2015, which will include an e-blast being sent to all licensees.

### **Agreement to Relinquish to Practice**

**Case# 2012-2:** The respondent did not make personal appearance before the Board and was not represented by legal counsel. Mr. Hanks, Office of Disciplinary Counsel presented to the Board a signed agreement from the respondent relinquishing the license to practice Occupational Therapy in the state of South Carolina.

**Motion:** In open session, Mr. Holmes made a motion to accept the agreement to relinquish the license. The motion was seconded and approved.

### **Consent Agreements**

**Case# 2013-9:** The respondent did not make personal appearance before the Board and was not represented by legal counsel. Mr. Hanks, Office of Disciplinary Counsel presented the signed consent agreement to the Board.

**Motion:** In open session, Ms. Branham made a motion to accept the consent agreement. The motion was seconded and approved.

**Case# 2014-2:** The respondent did not make personal appearance before the Board and was not represented by legal counsel. Mr. Hanks, Office of Disciplinary Counsel presented the signed consent agreement to the Board.

**Motion:** In open session, Ms. Branham made a motion to accept the consent agreement. The motion was seconded and approved.

**Case# 2014-1:** The respondent did not make personal appearance before the Board and was not represented by legal counsel. Mr. Hanks, Office of Disciplinary Counsel presented the signed consent agreement to the Board.

**Motion:** In open session, Ms. Hardin made a motion to accept the consent agreement. The motion was seconded and approved.

**Memorandum of Agreement**

**Case# 2013-10:** The respondent made a personal appearance before the Board and waived the right to be represented by legal counsel. Mr. Hanks, Office of Disciplinary Counsel presented the memorandum of agreement to the Board.

**Motion:** Ms. Hardin made a motion to go into Executive Session to receive legal advice from counsel. The motion was seconded and approved.

**[Executive Session:]** No votes were taken during executive session. 11:05 a.m. - 11:50 a.m.

**Motion:** Ms. Branham made a motion to come out of executive session. The motion was seconded and approved.

**Motion:** In open session, Ms. Hardin made a motion to issue a fine of two hundred fifty dollars \$250 and a public reprimand. The motion was seconded and approved.

**NBCOT Services**

Shaun Conway from National Board for Certification in Occupational Therapist presented a presentation to the Board of services provided.

**Discussion Items**

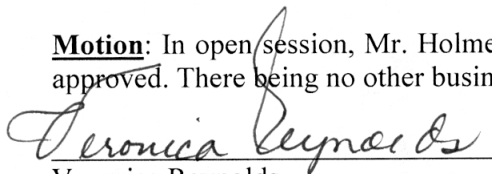
**Prescription Requirements to evaluate and treat:** The Board stated that licensees should refer to section 40-36-290 regarding the responsibilities and duties of an occupational therapist; records; discharge notes for requirements referencing referrals and comply with the internal agency or employment setting policies.

**Reminder NBCOT Certification Requirements and Licensure:** Ms. Reynolds indicated that the Board conducts a 100% audit of the national certification during the renewal period. Licensees will be notified through email and mail outs that national certification is a requirement for licensure.

**2015 Board Meeting Dates:** The Board established the meeting dates for 2015 and changed the meeting start time from 10:00 a.m. to 10:30 a.m.

**Adjournment**

**Motion:** In open session, Mr. Holmes made a motion to adjourn. The motion was seconded and approved. There being no other business, the meeting was adjourned at 2:10 p.m.

  
Veronica Reynolds  
Administrator

2/10/2015  
Date