

**South Carolina Board of Occupational Therapy Board Meeting  
Friday, May 5, 2017  
Synergy Business Park, Kingstree Building  
110 Centerview Drive, Room 108  
Columbia, South Carolina 29211**

**Board Members Present**

Lesly W. James, Ph.D., OTR/L, Chairperson

Ricardo Holmes, Sr., OTR/L

Hima N. Dalal, OTR

Melissa Hevia, OTA

**Absent Members**

Mary Rebecca Terry, OTR

Todd A. Laliberte, OTR

**Staff Present**

Adam Russell, Advice Counsel

Veronica Reynolds, Administrator

Mack Williams, Board Assistant

**Public notice of this meeting was properly posted at the South Carolina Board of Occupational Therapy office, lobby of the Kingstree Building and provided to all requesting persons, organizations and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. A quorum was present at all times.**

**Call to Order**

Dr. James, Chairperson, called the meeting to order at 10:09 a.m., Room 108, Kingstree Building, 110 Centerview Drive, Columbia, South Carolina 29211.

**Approval of the Agenda**

**Motion:** In open session, Mr. Holmes made a motion to approve the agenda. The motion was seconded and approved.

**Approval of the Minutes**

**Motion:** In open session, Mr. Holmes made a motion to approve the February 10, 2017 meeting minutes. The motion was seconded and approved.

**Approval/Disapproval of absent members**

**Motion:** In open session, Ms. Hevia made a motion to approve the absence of Mr. Laliberte and Ms. Terry. The motion was seconded and approved.

**Office of Investigations and Enforcement (OIE) Report:** Mr. Haynes, Office of Investigations and Enforcement presented the statistical report to the Board. There is only one formal complaint. The Board accepted the report as information.

Mr. Haynes presented the IRC report to the Board. OIE 2016-7 was recommended for a formal complaint.

**Motion:** In open session, Mr. Holmes made a motion to accept the IRC recommendation for OIE 2016-7 as a formal complaint. The motion was seconded and approved.

**Office of Disciplinary Counsel (ODC) Report:** Ms. Johnson, Office of Disciplinary Counsel presented the ODC report to the Board, there are five (5) pending cases, three (3) cases will be presented today and (2) two cases are pending.

The Board accepted the report as information.

**Finance Report:** Ms. Reynolds reviewed the finance report with the Board.

The Board accepted the report as information.

#### **Consent Agreement**

**Case# 2015-8:** The respondent did not make a personal appearance before the Board and was not represented by legal counsel. Ms. Johnson, Office of Disciplinary Counsel presented the signed consent agreement to the Board.

**Motion:** In open session, Mr. Holmes made a motion to accept the consent agreement. The motion was seconded and approved.

**Case# 2016-5:** The respondent did not make a personal appearance before the Board and was not represented by legal counsel. Ms. Johnson, Office of Disciplinary Counsel presented the signed consent agreement to the Board.

**Motion:** In open session, Ms. Dalal made a motion to accept the consent agreement. The motion was seconded and approved.

#### **Memorandum of Agreement**

**Case# 2014-6:** The respondent did not make a personal appearance before the Board and was not represented by legal counsel.

**Motion:** In open session, Mr. Holmes made a motion to go into executive session to receive legal advice. The motion was seconded and approved.

**Executive Session:** No votes were taken during Executive Session. [11:22 a.m. – 11:23 a.m.]

**Motion:** In open session, Ms. Hevia made a motion to come out of Executive Session. The motion was seconded and approved.

**Motion:** In open session, Mr. Holmes made a motion to go into executive session to receive legal advice. The motion was seconded and approved.

**Executive Session:** No votes were taken during Executive Session. [11:25 a.m. – 12:38 p.m.]

**Motion:** In open session, Ms. Hevia made a motion to come out of Executive Session. The motion was seconded and approved.

**Motion:** In open session, Mr. Holmes made a motion to accept the memorandum of agreement with the following sanctions: a public reprimand for violation of 40-36-110(6)(a), a five hundred (\$500) dollars fine, and complete a course in ethics and documentation which will not be counted toward CEU renewal. The fine must be paid within six months from the effective date of the MOA. The continuing education course are to be successfully completed within six months from the effective date of this MOA. The motion was seconded and approved.

### **Application Hearings**

#### **Initial Application**

**Sonia Knowles-Jones:** Ms. Knowles-Jones made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist.

**Motion:** In open session, Ms. Dalal made a motion to go into executive session to receive legal advice. The motion was seconded and approved.

**Executive Session:** No votes were taken during Executive Session. [12:52 p.m. – 12:53 p.m.]

**Motion:** In open session, Mr. Holmes made a motion to come out of Executive Session. The motion was seconded and approved.

**Motion:** In open session, Ms. Hevia made a motion to grant a license to practice as an Occupational Therapist in South Carolina. The motion was seconded and approved.

**Matthew Moseley:** Mr. Moseley made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist Assistant.

**Motion:** In open session, Mr. Holmes made a motion for a closed hearing. The motion was seconded and approved.

**Motion:** In open session, Mr. Holmes made a motion to go into executive session to receive legal advice. The motion was seconded and approved.

**Executive Session:** No votes were taken during Executive Session. [1:03 p.m. – 1:09 p.m.]

**Motion:** In open session, Ms. Hevia made a motion to come out of Executive Session. The motion was seconded and approved.

**Motion:** In open session, Ms. Dalal made a motion to grant a license to practice as an Occupational Therapy Assistant in South Carolina. The motion was seconded and approved.

## **Renewal Applications**

**Brian Cobb:** Mr. Cobb made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapist.

**Motion:** In open session, Mr. Holmes made a motion for a closed hearing. The motion was seconded and approved.

**Motion:** In open session, Mr. Holmes made a motion to go into executive session to receive legal advice. The motion was seconded and approved.

**Executive Session:** No votes were taken during Executive Session. [1:35 p.m. – 2:14 p.m.]

**Motion:** In open session, Mr. Holmes made a motion to come out of Executive Session. The motion was seconded and approved.

**Motion:** In open session, Ms. Hevia made a motion to defer action on Mr. Cobb until after the next hearing. The motion was seconded and approved.

**Back on record for this matter at 3:20 p.m.**

**Motion:** In open session, Mr. Holmes made a motion to grant a license to practice as an Occupational Therapist in South Carolina. The motion was seconded and approved.

**Carmen Cross:** Ms. Cross made a personal appearance before the Board and was not represented by legal counsel. The purpose of the hearing was to determine if a license should be granted as an Occupational Therapy Assistant.

**Motion:** In open session, Mr. Holmes made a motion to go into executive session to receive legal advice. The motion was seconded and approved.

**Executive Session:** No votes were taken during Executive Session. [2:21 p.m. – 3:17 p.m.]

**Motion:** In open session, Mr. Holmes made a motion to come out of Executive Session. The motion was seconded and approved.

**Motion:** In open session, Ms. Hevia made a motion to issue a letter of caution and grant a license to practice as an Occupational Therapy Assistant. The motion was seconded and approved.

## **Agency Travel Policy**

Ms. Reynolds reviewed the travel policy with the Board.

## **Discussion Item**

South University Clinical Program-The Board reviewed the correspondence submitted and accepted it as information.

**Adjournment**

**Motion:** There being no other business, Mr. Holmes made a motion to adjourn. The meeting was adjourned at 3:55 p.m.

Mack Williams  
Mack Williams  
Administrator

8-11-17  
Date