

**SOUTH CAROLINA COMMISSIONERS OF PILOTAGE
LOWER COASTAL**

Monthly Meeting Agenda

August 12, 2025

5:00 PM

Charleston Pilots Office

6 Concord Street, Charleston, SC 29401

Present:

Board Members Present:

Mr. David R. Galloway (Chairman)
Mr. Henry Hay
Mr. Derrick Holmes
Mrs. Amy W. Page (on call)
Mr. Henry Coombs (on call)
Mr. Joel Britt (On call)

Staff and Others Present:

Capt. Crayton Walters, Charleston Pilots Assoc.
Mrs. Laura Smith, LLR Board Executive
Ms. Mary League, LLR Advice Counsel
Capt. John Cameron, Pilot Commission Consultant
Ms. Valerie Torres, Maritime Assoc. of S.C.
Lieutenant Nick Jones, US Coast Guard

Call to Order/Attendance

Meeting was called to order at 5:03 pm by Mr. David Galloway, Lower Pilotage Commission Chairman.

Public Notice of this meeting was properly posted at the office of the LLR South Carolina Board of Commissioners of Pilotage website and at the Charleston Pilots Office, 6 Concord Street, Charleston SC. It was provided to any requesting persons, organizations or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relation to the Freedom of Information Act. A quorum is noted as present/not present. All votes referenced herein were unanimous unless otherwise indicated.

Approval of Agenda

The agenda was reviewed.

- **Motion:** Approval of the agenda Mrs. Amy Page
- **Seconded by:** Mr. Joel Britt
- **Vote:** Unanimous approval

Approval of Minutes and Financial Report Mr. Galloway

The minutes July 8, 2025, and financial report was reviewed.

- **Motion:** Approval of the minutes & Financial report, Mr. Joel Britt
- **Seconded by:** Mrs. Amy Page
- **Vote:** Unanimous approval

Old Business

Coast Guard Report – Aids to Navigation

- Lt. Jones reports an upcoming annual Swim Around Charleston on September 14 @ 7:15am. The main channel impacts are anticipated between 0730-0815.
- Chief Warrant Officer (CWO) Ben Reilly reported as the new Aids to Navigation Officer.

Policy/Procedure update

- Online regulations have not been updated

- Captain Cameron presented recommended changes to Chapter 1. Most changes are grammatical or involve updated regulatory references.
 - Clarification added regarding terminology: “Commissioners,” “Pilot Commission,” and “Pilotage Commission” may be used interchangeably
 - Regulatory references were corrected:
 - Paragraph 021F removed (no longer exists).
 - Paragraph 030 updated to reflect minimum pilot numbers.
 - Paragraph 075 now includes designated pilot grounds (Edisto River, Port Royal, etc.).
 - Paragraph K updated to reflect new regulation on pilot boat usage.
 - Clarification added on federal vs. state pilotage:
 - All Charleston Ranch Pilots Association members hold federal licenses.
 - Federal pilotage requirements vary by vessel size and trip count.
 - Title 46 CFR specifications were referenced to ensure compliance.
 - **Motion:** Approval to accept the changes to Chapter 1 of the policy and procedures manual, Mrs. Amy Page, **Seconded by:** Mr. Joel Britt
 - **Vote:** Unanimous approval
- Chapter 2 includes:
 - References to standing committees.
 - Commissioners discussed whether these should remain standing or be treated as ad hoc.
 - Personnel Committee typically convenes only when applicants are under review.
 - Census of pilots is traditionally handled during the January meeting via the annual report.
 - Commissioners agreed that the commission has effectively managed pilot numbers without formal committee action.
 - Navigation Safety Committee is rarely convened and may be better suited as ad hoc.
 - Captain Cameron will send Chapter 2 to all commissioners for review, highlighting proposed changes.
 - Discussion and potential action will be scheduled for the next meeting.

LLR Report

- Due for August: Michael Kratz

Commissioners Comments

- There were no commissioner comments.

Legal Comments

- There were no legal comments

Public Comments

- There were no public comments.

Announcements

- There were no announcements

Adjournment

- 5:19 PM

Next Meeting scheduled Tuesday, September 9, 2025