

SOUTH CAROLINA COMMISSIONERS OF PILOTAGE
LOWER COASTAL
Monthly Meeting Agenda
October 14, 2025, 5:00 PM
Charleston Pilots Office
6 Concord Street, Charleston, SC 29401

Present:

Board Members Present:

Mr. David R. Galloway (Chairman), Mr. Henry Hay, Mr. Derrick Holmes, Mrs. Amy W. Page, Mr. Henry Coombs, Mr. Joel Britt

Staff and Others Present:

Capt. Crayton Walters, Charleston Pilots Assoc.
Mrs. Laura Smith, LLR Board Executive
Hardwick Stuart SCLLR Board Counsel
Ms. Valerie Torres, Maritime Assoc. of S.C./Pilot Commission secretary
Madalyn Vezzosi, Charleston Pilots Assoc.

Call to Order/Attendance

Meeting was called to order at 5:00 pm by Mr. David Galloway, Lower Pilotage Commission Chairman.

Public Notice of this meeting was properly posted at the office of the LLR South Carolina Board of Commissioners of Pilotage website and at the Charleston Pilots Office, 6 Concord Street, Charleston SC. It was provided to any requesting persons, organizations or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relation to the Freedom of Information Act. A quorum is noted as present/not present. All votes referenced herein were unanimous unless otherwise indicated.

Approval of Agenda

The agenda was reviewed.

- **Motion:** Approval of the agenda Mrs. Amy W. Page
- **Seconded by:** Mr. Henry Hay
- **Vote:** Unanimous approval

Approval of Minutes and Financial Report Mr. Galloway

The minutes September 9, 2025, and financial report was reviewed.

- **Motion:** Approval of the minutes & financial report, Mr. Joel Britt
- **Seconded by:** Mr. Henry Hay
- **Vote:** Unanimous approval

Old Business

Coast Guard Report

- There was no Coast Guard report

Policy/Procedure update

- **Chapter 2 Review and Approval:** Captain Cameron presented recommended updates to Chapter 2 of the Policies and Procedures Manual. Key changes included:
 - Clarification of commissioner appointment start dates to reflect confirmation timing.

- Removal of outdated language regarding initial rotation terms.
- Redefinition of “standing committees” to “ad hoc committees” to reflect actual practice.
- Adjustment of Personnel Committee structure to reflect current operational norms.
- Clarification of the Navigation Safety Committee’s role and chair appointment flexibility.

Motion: A motion was made to accept the recommended changes to Chapter 2 as presented.

- **Motion by:** Mrs. Amy Page
- **Seconded by:** Mr. Joel Britt
- **Vote:** Unanimous approval

Captain Cameron will forward the updated version to the Secretary.

Chapter 3 Discussion: Captain Cameron introduced a proposal to restructure Chapter 3, which currently includes minimal content on meetings and extensive content on rate change procedures.

- **Recommendations:**
 - Move all rate change procedures to Chapter 7 (Rates and Fees).
 - Overhaul Chapter 3 to include comprehensive guidance on meeting procedures, scheduling, legal requirements (including Title 30 and potentially Title 40), and recordkeeping.
 - Collaborate with legal counsel (Wick) to ensure compliance with all relevant statutes.

Discussion: Commissioners expressed support for the proposed restructuring and agreed that Chapter 3 should provide clear procedural guidance for meetings.

Captain Cameron will work with Mr. Hardwick Stuart to draft a revised version of Chapter 3.

LLR Report

- Due for October
 - William Crayton Walters, III
 - John A. Stuhr, III
 - Joseph Ward
 - Robert Upton, Jr

New Business

- There was no new business

Commissioners Comments

- There were no commissioner comments.

Legal Comments

- There were no legal comments

Public Comments

- There were no public comments.

Announcements

- Captain Cameron advised that the regulatory changes approved by the legislature have not yet been published online.

Adjournment

- 5:16 PM

Next Meeting scheduled Wednesday, November 12, 2025