

Minutes of the Lower Coastal Commission of Pilotage Meeting  
October 10, 2017  
899 Morrison Dr.  
Charleston, SC 29402

Board Members present were:

Mr. Henry Hay (Chairman)  
Mr. David Galloway  
Capt. Chris Thornton  
Mr. Keith Nell

Excused Absences were noted for:

Mr. Ken Riley  
Mr. Darrell Johnson  
Ms. Amy Riley

Staff and other present were:

Capt. John Cameron, Charleston Pilot Assoc.  
Ms. Elizabeth Hills, Charleston Pilot Assoc.  
Lt. Justine Heck, USCG  
Dr. Rita Melton, LLR Administrator  
Mr. Hardwick Stuart, LLR Advice Attorney  
Ms. Heather Holmquest, Maritime Assoc.  
Mrs. Noreen Milligan, Secretary

The Commissioners of Pilotage for the Port of Charleston met Tuesday October 10, 2017 at the Maritime Association Office, 899 Morrison Dr. in Charleston, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provide to the Charleston Post and Courier and proper notice also having been posted at the Maritime Association Office 24 hours prior to the time scheduled for the meeting and quorum having been noted as present, Chairman Hay called the meeting to order at 5:00 PM. All votes reference herein was unanimous unless otherwise noted.

Chairman Hay asked the members to read the draft of minutes taken during the August 22th meeting. **Motion:** Commissioner Thornton moved to accept the minutes and Commissioner Galloway seconded it. **The motion passed.** Next, the Financial Report showed that checks written since the last meeting totaled \$1,845.00 and there was one deposit of \$4,597.50 and the Commission had \$25,038.63 on hand. **Motion:** Commissioner Galloway moved to accept the Financial Report and Commissioner Thornton seconded the motion. **The motion passed.**

Chairman Hay asked for public comment. There was none.

Lt. Heck gave the Coast Guard report. The construction equipment is being removed from under the Don Holt Bridge. The Ft. Sumter Range is still being worked on

and will be done by December. Buoy # 2 is being repositioned in the south channel. The Navy will have 2 vessel movements this month. The William McClean will be coming to Deytons and will have a safety zone around it. The Coast Guard would like to meet with the Pilots to discuss buoy placement with the harbor deepening. Capt. Cameron wanted to thank the Coast Guard on behalf of the pilots for the outstanding job they did during Hurricane Irma.

Dr. Melton gave the LLR report. There were two physicals in October and one in November. Please continue to send updates to the LLR web site.

There was nothing new to report on the Savannah River Maritime Commission.

Commissioner Galloway gave the Apprentice application report. The Personnel Committee will have the interviews done by October 30. They will have their recommendations for the November meeting.

Notice of Drafting for Regulation 136-035 was completed last month and can be taken off the agenda.

The new Medical Review Doctor was not able to make this meeting. He will try to meet with the Personnel Committee on October 16.

The New Policy and procedures Manual was handed out to every Commissioner at the last meeting. There was a record change (pg. 76) made to the manual. The manual has been converted to a PDF.

**Motion:** Commissioner Thornton made a motion to have the new PDF manual on the LLR Website. Commissioner Galloway seconded it. **The motion passed.**

Under new business Capt. Cameron gave an update on the apprentices evaluations. They are all doing well and all have high marks. They have all completed and passed the Coast Guard course. Capt. Cameron will have a written report to give to the Commissioners at the next meeting.

**Motion:** Commissioner Galloway made a motion to move the November meeting date from November 14 to November 7. Commissioner Thornton seconded it. **The motion passed.**

There being no further business to bring before the Commission, the meeting was adjourned.

Respectfully submitted,

Henry Hay  
Chairman

Noreen K. Milligan  
Secretary