

Minutes of the Lower coastal commission of Pilotage Meeting

February 14, 2017  
899 Morrison Drive  
Charleston, SC 29402

Board members present were:

Mr. David Galloway  
Capt. Chris Thornton  
Mr. Billy Lempesis  
Ms. Amy Riley

Excused Absences were noted for:

Mr. Ken Riley  
Mr. Henry Hay  
Mr. Darrell Johnson

Staff and others present were:

Lt. John Downing, USCG  
Lt. Richard Keefauver, USCG  
Capt. Whit Smith, Charleston Pilot Assoc.  
Capt. John Cameron, Charleston Pilot Assoc.  
Dr. Rita Melton, LLR  
Ms. Heather Homquest, Maritime Assoc.  
Mrs. Noreen Milligan, Secretary

The Commissioners of Pilotage for the Port of Charleston met Tuesday February 14, 2017 at the maritime Association Office, 899 Morrison Drive, in Charleston, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provide to the **Charleston Post and Courier** and proper notice also having been posted at the Maritime Association Office 24 hours prior to the time scheduled for the meeting and quorum having been noted as present, Commissioner Galloway (standing in for Chairman Hay) called the meeting to order at 5:00 pm. All votes referenced herein were unanimous unless otherwise noted.

Commissioner Galloway asked the members to read the draft of minutes taken during the January 10<sup>th</sup> meeting. **Motion:** Commissioner Lempesis moved to accept the minutes. Commissioner Thornton seconded the motion. **The motion passed.** Next, the Finance Report showed that checks written since the last meeting totaled \$690.00 and there was one deposit of \$5,792.25 and the Commission had \$19,166.78 on hand. **Motion:** Commissioner Thornton moved to accept the Finance Report and Commissioner Lempesis seconded the motion. **The motion passed.**

Commissioner Galloway asked for public comment. There was none.

Lt. Keefauver gave the Coast Guard report. The Raycon C buoy is now on line.

Dr. Melton gave the LLR report. There are 4 physicals in February and 1 in March. There is no update on the NTSB letter. Please continue to send information to be posted on the LLR website.

There was nothing to report on the Savannah River Maritime Commission.

LLR has advised the Commission to seek a doctor to serve as a contracted Reviewing Physician without LLR oversight. Capt. Cameron will work with SCMA and LLR to post the job. He will have an update at the next meeting.

The WWT fender systems is being monitored by the State Port and they have personnel on hand when vessels are docking. Commissioner Thornton said that the situation is getting better.

Under new business the Pilots have requested that a cost of living (COLA) rate adjustment be placed on the agenda for the next meeting for the commissioner's review. They are asking for a 2.1% increase. Mrs. Milligan will put a notice in the *Post and Courier* from February 16 through February 19 to notify the public of the request. The next meeting will be held on March 21th for the 30 days' requirement. Capt. Cameron gave the Commission an update on the apprentice's semiannual evaluations. They are all doing great and will be getting ready to test with the Coast Guard at the end of the year.

There being no further business to bring before the Commission, the meeting was adjourned.

Respectfully submitted,  
Noreen K. Milligan  
Executive Secretary

Henry Hay  
Chairman

Minutes of the Lower Coastal Commission of Pilotage Meeting  
Special Agenda  
February 23, 2017  
899 Morrison Dr.  
Charleston, SC 29402

Board members present were:

Mr. Henry Hay (Chairman)  
Mr. Billy Lempesis  
Mr. David Galloway  
Capt. Chris Thornton  
Ms. Amy Riley  
Mr. Darrell Johnson

Excused absences were noted for:

Mr. Ken Riley

Staff and other present were:

Capt. Whit Smith, Charleston Pilot Assoc.  
Capt. John Cameron, Charleston Pilot Assoc.  
Mr. Brad Waring, Charleston Pilot Assoc., Attorney  
Mr. Wick Stuart, LLR Pilotage Advice Attorney  
Dr. Rita Melton, LLR  
Mrs. Noreen Milligan, Secretary

The Commissioners of Pilotage for the Port of Charleston met Thursday February 23, 2017 at the Maritime Association Office, 899 Morrison Dr. in Charleston, South Carolina. Whereas, proper notice of date, time place and agenda information having been properly provide to the Charleston Post and Courier and proper notice also having been posted at the Maritime Association Office 24 hours prior to the time scheduled for the meeting and quorum having been noted as present, Chairman Hay called the meeting to order at 5:00 pm. All votes' reference herein were unanimous unless otherwise noted.

Chairman Hay called the meeting to order and asked for an approval of the agenda.

**Motion:** Commissioner Galloway moved to accept the agenda and Commissioner Riley seconded the motion. **The motion passed.** **Motion:** Commissioner Galloway made a motion to go into Executive Session to discuss a personnel issue and Commissioner Lempesis seconded the motion. **The motion passed.** **Motion:** Commissioner Galloway made a motion to come out of Executive Session and Commissioner Thornton seconded the motion. **The motion passed.**

Under new business- the open selection process for apprentice positions and limiting process to receipt of completed applications by 5:00 PM on February 23, 2017 in the Maritime Association Office, 899 Morrison Dr., Charleston SC. Commissioner Thornton suggested that applicants have until the day of their interview to submit updated material to their files. Mr. Stuart said that it would be up to the Commission to decide when to close an applicant's file. Chairman Hay asked for a motion on the apprentice application process. **Motion:** Commissioner Thornton made a motion at the end of the meeting today the application process would be closed and that current applicants can update their files until the day of their interviews. Commissioner Galloway seconded it. **The motion passed.**

Chairman Hay asked if there was any public comment. There was none.

Chairman Hay made the announcement that the next regular meeting for the Lower Commission of Pilotage will be March 21, 2017 at 5:00.

There being no further business to bring before the Commission, the meeting was adjourned.

Respectful submitted,

Noreen K. Milligan  
Executive Secretary

Henry Hay  
Chairman

# COMMISSIONERS OF PILOTAGE

April 11, 2017

## Financial Report

Balance as of February 14, 2017 \$19,166.78

Checks Written:	Bank Charge	4.00
-----------------	-------------	------

2/24	Noreen Milligan (special meeting)	400.00
------	--------------------------------------	--------

3/7	Post & Courier	212.25
-----	----------------	--------

3/10	Noreen Milligan	400.00
------	-----------------	--------

4/5	Noreen Milligan	400.00
-----	-----------------	--------

4/11	Noreen Milligan (file cabinet, label machine)	303.41
------	--	--------

Deposits:	3/1	Deposit	75.00
	4/5	Deposit	25.00
	4/7	Deposit	4,597.50

Balance as of April 11, 2017 \$22,144.62