

Minutes of the Lower Coastal Commission of Pilotage Meeting  
August 22, 2017  
899 Morrison Dr.  
Charleston, SC 29402

Board Members present were:

Mr. Henry Hay (Chairman)  
Mr. David Galloway  
Ms. Amy Riley  
Capt. Chris Thornton  
Mr. Keith Nell

Excused Absences were noted for:

Mr. Ken Riley  
Mr. Darrell Johnson

Staff and other present were:

Capt. John Cameron, Charleston Pilot Assoc.  
Ms. Elizabeth Hills, Charleston Pilot Assoc.  
Dr. Rita Melton, LLR Administrator  
Mr. Hardwick Stuart, LLR Advice Attorney  
Ms. Heather Holmquest, Maritime Assoc.  
Mrs. Noreen Milligan, Secretary

The Commissioners of Pilotage for the Port of Charleston met Tuesday August 22, 2017 at the Maritime Association Office, 899 Morrison Dr. in Charleston, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provide to the Charleston Post and Courier and proper notice also having been posted at the Maritime Association Office 24 hours prior to the time scheduled for the meeting and quorum having been noted as present, Chairman Hay called the meeting to order at 5:00 PM. All votes reference herein was unanimous unless otherwise noted.

Chairman Hay asked the members to read the draft of minutes taken during the July 11th meetings. **Motion:** Commissioner Galloway moved to accept the minutes and Commissioner Riley seconded it. **The motion passed.** Next, the Financial Report showed that checks written since the last meeting totaled \$1,084.46 and there were no deposits and the Commission had \$22,886.13 on hand. **Motion:** Commissioner Galloway moved to accept the Financial Report and Commissioner Thornton seconded the motion. **The motion passed.**

Chairman Hay asked for public comment. There was none.

There was no one from the Coast Guard but Capt. Cameron gave an update on the Fort Sumter Range. The Range is working while waiting on repairs. The large buoy tender is now here in Charleston.

Dr. Melton gave the LLR report. There is one physical in September and Capt. Cameron informed the Commission that Pilot Patrick J. Kennedy has retired. The NTSB letter has been sent from Governor's McMaster office to the National Transportation Safety Board. The new phone number for Pilotage is 803-896-4207. The new number and email information has been updated on the [Contact.pilotage@llr.sc.gov](mailto:Contact.pilotage@llr.sc.gov) link. Please continue to send updates to the LLR web site.

There was nothing new to report on the Savannah River Maritime Commission.

Commissioner Galloway gave the Apprentice application report. The Personnel Committee will start interviews next Thursday August 31. They should be done by the end of October.

Mr. Stuart said that a Notice of Drafting for Regulation 136-035 is being drawn up. There needs to be specific wording for the regulation. The Commission would like to increase fees to cover new physical rates, channel 13 costs and compensate Commissioners for time spent during the pilot application process.

Under new business Mr. Stuart presented to the Commission the 2017 Regulatory Review. The Commission was asked to read the report and to identify the following:

*Proposed New Regulations:* The Commission was asked if there were any. There were none.

*Review of Existing Regulation:* There are 3 areas that are covered.

- I. Regulations the Commission Intends to Repeal or Withdraw.  
There were none.
- II. Regulations the Commission intends to Amend  
The Commission proposes to amend the following regulations:  
**AMEND:** REGULATION 136-035 needs to be amended to adjust fees to allow for sufficient funding for Commissioners' responsibilities.
- II. Regulations that Appropriately Protect the Public's Interest as Currently Written.  
**APPROPRIATE:** Regulations 136-001 through 136-032 and 136-040 through 136-99

Motion: Commissioner Galloway moved to accept the amended Regulation 136-035 and Commissioner Nell seconded it. **The motion passed.** Chairman Hay approved the 2017 regulatory Review Report.

The new Medical Review Officer was not able to make the meeting but sent in a report with Capt. Cameron. All the physicals have been reviewed and all have been approved.

The updated Policies and Procedures Manual was handed out at the meeting. There is a new page for Record of Changes and an Index.

The Pilot's have asked Capt. Cameron for a clarification on the registration age limit. The pilots would like to know if they could finish out their year after they have registered at the beginning of a calendar year and then they turn 70.

**Motion:** The registration of pilots should follow the wording of Regulation 136-013 and they cannot be re-registered after the age of 70.

Regulation 136-013- the required physical rigors and necessary stamina renders services a pilot in the Lower Coastal Area to be such that no pilot seventy years or older will be registered.

Commissioner Thornton moved to accept the motion and Commissioner Galloway seconded it. **The motion passed.**

There being no further business to bring before the Commission, the meeting was adjourned.

Respectfully submitted,

Henry Hay  
Chairman

Noreen K. Milligan  
Secretary