

Minutes of the Lower Coastal Commission of Pilotage Meeting
November 7, 2017
899 Morrison Dr.
Charleston, SC 29402

Board Members present were:

Mr. Henry Hay (Chairman)
Mr. David Galloway
Capt. Chris Thornton
Ms. Amy Riley

Excused Absences were noted for:

Mr. Ken Riley
Mr. Darrell Johnson
Mr. Keith Nell

Staff and other present were:

Capt. John Cameron, Charleston Pilot Assoc.
Capt. Whit Smith, Charleston Pilot Assoc.
Ms. Elizabeth Hills, Charleston Pilot Assoc.
Lt. Richard Keefauver, USCG
Dr. Rita Melton, LLR Administrator
Mr. Hardwick Stuart, LLR Advice Attorney
Dr. Edward I. Galaid, Roper St. Francis Physician
Ms. Heather Holmquest, Maritime Assoc.
Mr. Scott Higman, MSC Shipping Co.
Mr. Stanley Kablick, MSC Shipping Co.
Mrs. Noreen Milligan, Secretary

The Commissioners of Pilotage for the Port of Charleston met Tuesday November 7, 2017 at the Maritime Association Office, 899 Morrison Dr. in Charleston, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provide to the Charleston Post and Courier and proper notice also having been posted at the Maritime Association Office 24 hours prior to the time scheduled for the meeting and quorum having been noted as present, Chairman Hay called the meeting to order at 5:00 PM. All votes reference herein was unanimous unless otherwise noted.

Chairman Hay asked the members to read the draft of minutes taken during the October 10th meeting. **Motion:** Commissioner Galloway moved to accept the minutes and Commissioner Riley seconded it. **The motion passed.** Next, the Financial Report showed that checks written since the last meeting totaled \$723.33 and there was one deposit of \$50.00 and the Commission had \$24,365.30 on hand. **Motion:** Commissioner Thornton moved to accept the Financial Report and Commissioner Galloway seconded the motion. **The motion passed.**

Chairman Hay asked for public comment. There was none.

Lt. Keefauver gave the Coast Guard report. The Willow is almost operational. The Wando Reach buoy has been approved. The Ft. Sumter Range batteries will be here in January. There is an issue with the Navy Survival Mooring protruding out.

Dr. Melton gave the LLR report. There was one physical in November and two in December. Capt. Cameron advised the Commission that one of the pilots that was due for a physical in December was out on medical leave. He will have the physical completed before he comes back to work. Please continue to send updates to the LLR web site.

There was nothing new to report on the Savannah River Maritime Commission.

Capt. Cameron introduced the new medical review physician to the Commission. He is Dr. Edward Galaid with Roper St. Francis Physician Partners Occupational Medicine. He has gone over all the applicants' physicals that were sent to him and he did not see any red flags. He did advise the Commission that the physical application that is now being used be reevaluated. Capt. Cameron said that he would look into it.

Commissioner Thornton informed the Commission that the Charleston Harbor Pilots have decided that they will be selecting three apprentice applicants. **Motion:** Commissioner Galloway moved to accept the recommendation of the pilots to hire three apprentices from the selected applicants. Commissioner Riley seconded it. **The motion passed.** Commissioner Galloway said that all interviews have been completed as of October 30, 2017. There were 45 interviews and 17 applicants will be notified that they will be interviewing with the pilots. Chairman Hay thanked the Personnel Committee for their time and hard work during this long process.

Capt. Cameron gave the Commission the pilot apprentices evaluations update. All are doing excellent. They all have scores of 4.0. They have all passed the Coast Guard exam and have their 1st Class licenses.

Mr. Stuart has reviewed the new Policy and Procedures Manual. He recommended that the Commission go into Executive Session. **Motion:** Commissioner Galloway made a motion to move into Executive Session. Commissioner Riley seconded it. **The motion passed.** **Motion:** Commissioner Galloway made a motion to come out of Executive Session. Commissioner Riley seconded it. **The motion passed.** **Motion:** Commissioner Galloway made a motion to adopt the changes of 2,3 and 4 recommended by the Mr. Stuart, LLR Advice Attorney. Commissioner Riley seconded it. **The motion passed.** The recommendations are as follows.

- 2- In chapter Nine for apprentices, change all citations for Regulations 136 by changing the 5 to 0 at pages 35 through 37; for example, the reference to 136-511 should read 136-011.
- 3- at page 35 for apprentices, add to C 2 in the first sentence "who may either approve the name(s) recommended by the pilots or return them for reconsideration pursuant to part 136-012F."
- 4- Change Chapter Nine E4 to read: "Whenever any complaint is submitted in writing to the Commissioners by any applicant for apprenticeship, the Commissioners shall consider it a contested case and provide a notice and hearing pursuant to S.C. Code of Laws Ann. 40-23-310(2) and 40-23-320."

Motion: Commissioner Galloway made a motion to go into Executive Session. Commissioner Thornton seconded it. **The motion passed.** **Motion:** Commissioner Galloway made a motion to come out of Executive Session. Commissioner Thornton seconded it. **The motion passed.**

Under new business Commissioner Thornton asked if the December 12th meeting be changed to December 19th. There were no objections to the meeting date being changed.

There being no further business to bring before the Commission, the meeting was adjourned.

Respectfully submitted,

Henry Hay
Chairman

Noreen K. Milligan
Secretary