

**MINUTES**  
**South Carolina Board of Pyrotechnic Safety**  
**February 26, 2020, Board Meeting**  
**Kingstree Building, Room 105**  
**110 Centerview Drive, Columbia, SC**

**Meeting Called to Order**

Chairman Rodney Wyndham called the meeting to order at 10:14 a.m. Other members attending the meeting included: Kelly Campsen, Chris Laundra, Joshua Spencer and Stewart Robertson.

Staff members attending the meeting included: Molly Price, Administrator; Shakera Thomas, Program Assistant; Gigi Lewis, Office of General Counsel; Erin Baldwin, Office of Disciplinary Counsel; and Shawn Stickle, Chief Deputy State Fire Marshal, State Fire.

**Public Notice**

Mr. Wyndham announced that public notice of this meeting was properly posted at the Synergy Business Park, Kingstree Building and on the Agency's website, and provided to all requesting persons, organizations and news media in accordance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**Approval of Excused Absences**

**MOTION:** To excuse Ann Graham from the meeting due to work conflicts.  
Howell/Spencer/approved.

**Approval of Meeting Minutes**

**MOTION:** To approve the minutes of the February 27, 2019, Board Meeting; May 13, 2019, Task Force Meeting; October 3, 2019, Task Force Meeting; and February 11, 2020, Task Force Meeting.  
Spencer/Campsen/approved.

**Introduction of Board Members and Others**

Board members and Board staff introduced themselves.

Staff Reports

**Administrator's Remarks**

Mrs. Price introduced Shakera Thomas, Program Assistant; Teresa Martin, Program Coordinator; and Maggie Castles, Program Coordinator to the Board.

Mrs. Price informed board members that so far this year staff had issued 310 annual permits, 351 temporary permits for the New Year's season, 24 wholesaler licenses and 2 jobber licenses.

For the upcoming July 4<sup>th</sup> season, reminder notifications will be mailed by May 4, 2020, for temporary permits. The application cutoff date this year for July 4<sup>th</sup> season is Monday, June 15, 2020. After this date applications will be charged a \$200 late processing fee.

Inspection reports will be reviewed in the next few weeks and follow up citation visits will happen prior to July 4<sup>th</sup>.

The Board will plan to meet three more times this year: May 13, 2020, August 12, 2020, and December 2, 2020, in room 105.

As a reminder, Statement of Economic Interest forms are to be completed by all current board members, even if you were recently appointed to the board. Filing the Statement of Economic Interest Report is required no later than March 30, 2020, at 12:00 p.m.

### **ODC Investigative Report**

Erin Baldwin stated that there would most likely be a hearing scheduled for the next meeting on May 13, 2020. There is currently one open case and one pending action.

### **New Business-Licensure of Display Fireworks Magazines**

**MOTION:** To gather more information and table the Licensure of Display Fireworks Magazines discussion and vote until the May 13, 2020, meeting.  
Campsen/Spencer/ approved.

### **New Business-Review and Approval of Fireworks Retail Sales Licensure Inspection Guides**

The Board approved task force presented updated inspection guidelines for retail fireworks facilities to the full board for approval. Mrs. Price informed the Board that once approved, these guidelines would be available on the Board's website.

**MOTION:** That the Board adopt the Consumer Fireworks Retail Sales Facility (CFRS) inspection guidelines proposed by the task force, minus questions 2 and 3.  
Spencer/Laundra/approved.

**MOTION:** That the Board adopt the Consumer Fireworks Retail Sales Facility (CFRS) Store inspection guidelines recommended by the task force, minus questions 2 and 3.  
Spencer/Campsen/approved.

**MOTION:** That the Board adopt the CFRS Stand inspection guidelines recommended by the task force, with an effective date of the upcoming application cycle.  
Spencer/Howell/approved.

**MOTION:** For the stores we use the inspection checklist approved today for the upcoming applications for the 4<sup>th</sup> of July.  
Spencer/Howell/approved.

### **Election of Officers**

**MOTION:** To retain Mr. Wyndham as Chair  
Howell/Spencer/approved.

**MOTION:** To retain Mr. Spencer as Vice-Chair  
Campsen/Laundra/approved.

### **Chairman's Remarks**

Mr. Wyndham thanked everyone for coming to the meeting.

### **Executive Session – Not Needed.**

### **Adjournment**

**MOTION:** To adjourn. Spencer/Howell/approved.

The meeting adjourned at 11:20 a.m.