

ACCEPTABLE AND UNACCEPTABLE MCE COURSE TOPICS POLICY:

The knowledge or skills taught in continuing education courses must enable licensees to better serve and protect real estate consumers and the subject matter must be directly related to real estate practice. To assist providers and instructors, the Commission has prescribed examples of both acceptable and unacceptable course criteria to be taught to licensees. This list of topics may be modified as new courses are submitted for consideration and approved.

Examples of ACCEPTABLE subject matter include, but are not limited to:

Agency disclosure
Agency law and relationships (Informed Consent)
Appraisal and valuation
Brokerage Management & Responsibilities
Commercial real estate brokerage
Environmental protection laws and issues
Fair housing
Land use controls Property Management
Real Estate construction or development
Real Estate contracts
Real Estate economics and markets
Real Estate ethics
Real Estate finance
Real Estate specific Business Administration/Management
Real Estate specific Business Planning
Real estate specific technology courses
Real estate specific financial calculator courses
Real Estate specific Legal & Ethical Advertising
Real estate taxation
Real estate property law
Trust account maintenance
Truth in lending

Examples of UNACCEPTABLE subject matter include, but are not limited to:

<i>Communication Skills</i>	<i>Motivational/Success Training</i>
<i>General Computer Skills</i>	<i>Personal development</i>
<i>Orientation courses</i>	<i>Personal safety courses</i>
<i>Examination preparation</i>	<i>Real estate sales training</i>
<i>General office skills</i>	<i>Selling Techniques</i>
<i>Time management</i>	