

RESIDENTIAL BUILDERS COMMISSION  
Synergy Business Park  
110 Centerview Drive Kingstree Building, Room 108  
Columbia, South Carolina 29210  
Videoconference  
Wednesday, June 10, 2020

**NOTE: These minutes are a record of the motion and official actions taken by the Board and brief summary of the meeting.**

**Called to Order:**

Timothy W. Roberts, Chairman, called the regular meeting of the Residential Builders Commission to order at 10:08 a.m. The meeting was held via videoconference. Other members present for the meeting included: Christy Rhyne, Hal Dillard, and Al Bailey.

Timothy W. Roberts, Chairman, announced that public notice of the meeting was properly posted on the bulletin boards at the main entrance of the Kingstree Building and by notice mailed to all requesting persons, organizations and news media in accordance with § 30-4-80 of the South Carolina Freedom of Information Act.

**Approval of Agenda:**

**MOTION:**

Mr. Dillard made a motion to approve the June 10, 2020 Residential Builders Commission Meeting Agenda. Ms. Rhyne seconded the motion, which carried unanimously.

**Approval of Minutes for the March 11, 2020 Meeting:**

**MOTION:**

Ms. Rhyne made a motion to approve the March 11, 2020 meeting minutes. Mr. Bailey seconded the motion, which carried unanimously.

**Approval /Disapproval of Absent Members:**

Mr. Bryan Dowd and Mr. Monte Lemmon were absent

**MOTION:**

Ms. Rhyne made a motion to approve the absence of Mr. Dowd and Mr. Lemmon. Mr. Dillard seconded the motion, which carried unanimously.

**Chairman's Remarks:**

*Timothy W. Roberts*

Mr. Roberts had no remarks.

**Administrator's Remarks for Information:**

Janet Baumberger presented the financial reports and the PSI exam statistics for second quarter.

**ODC Report- Mr. Kyle Tennis**

*Kyle Tennis, Assistant Disciplinary Counsel*

Mr. Kyle Tennis, presented the ODC report. He reported there were currently 189 open cases and 90 pending cases.

**OIE Report – Mr. Todd Bond:**

*Todd Bond, Chief Investigator of OIE*

Mr. Kyle Tennis, presented the OIE report on behalf of Mr. Todd Bond. He reported the number of investigations as of June 10, 2020:

**As of June 10, 2020:**

**Complaints Received – 424 Active Investigations – 262 Closed Cases –307**

**New Business**

1. Commission delegate authority to Commission Committee to approve criminal background without a Commission appearance.

**MOTION**

Ms. Rhyne made a motion to delegate authority to the committee to approve criminal background without a Commission appearance. Mr. Bailey seconded the motion, which carried unanimously

2. Recommendations of IRC-

**MOTION**

Mr. Bailey made a motion to approve the Recommendations of the IRC for March 25, 2020, April 28, 2020 and May 27, 2020 Ms. Rhyne seconded the motion, which carried unanimously

- A. Resolution Guidelines

**MOTION**

Ms. Rhyne made a motion to approve the IRC Resolution Guidelines for March 25, 2020, April 28, 2020 and May 27, 2020. Mr. Bailey seconded the motion, which carried unanimously.

**Old Business:**

None.

**Public Comments:**

None.

**Date of Next Meeting:**

The next Residential Builders Commission meeting will be held Wednesday, July 8, 2020 in room 108.

**Adjournment:**

Mr. Bailey made a motion to adjourn the Residential Builders Commission Meeting. Ms. Rhyne seconded the motion, which carried unanimously. The Residential Builders Commission Meeting was adjourned at 10:34 a.m.

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