

**MINUTES**  
**SC Soil Classifiers Advisory Council Conference Call Meeting**  
**March 6, 2018 at 10 a.m.**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 204**  
**Columbia, SC**

---

**Call to Order and Introduction of Council Members and All Other Persons Attending**

Chairman Thorp called the meeting to order at 10:03 a.m.

Other members participating by telephone conference call included: Randall Fowler and Dennis DeFrancesco.

Members participating in the office included: Christopher Fincham.

M. Lance Brewington was absent due to a schedule conflict.

Staff attending in the office included: Hardwick Stuart, Esq., Office of Advice Counsel; Molly Price, Administrator; Sherri Moorer, Program Assistant; and Derek Williams (Creel Court Reporting).

**Statement of Public Notice**

Mr. Thorp stated that public notice of this meeting was properly posted at the S.C. Soil Classifiers Advisory Council office, Synergy Business Park, Kingstree Building, and on the council website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Approval of Minutes**

Mr. Thorp asked for proposed changes to the minutes of the October 10, 2017, meeting.

**MOTION:** To approve the minutes of the October 10, 2017, meeting.  
DeFrancesco/Fowler/approved

**Administrative Report**

Mrs. Moorer gave the Administrative Report for the Advisory Council:

- The Council currently has 45 licensed soil classifiers. One application is posted for review on the secure website.
- The Council has a cash balance of –(\$68,926.78) as of January 31, 2018.
- There are no cases in the Office of Investigations and Enforcement.
- There is no Investigative Review Committee report.
- There are no cases in the Office of Disciplinary Counsel.
- The CSSE Exam will be given on April 20, 2018; and November 16, 2018.
- The next Council meeting is scheduled for September 25, 2018.
- The Statement of Economic Interest should be filed by noon on March 30, 2018.

## Council Member Reports

1. Mr. DeFrancesco reminded the Council members to be sure they receive a filing confirmation from the Ethics Commission when filing the Statement of Economic Interest.
2. Mr. Fincham said there are several positions open in the Onsite Wastewater Department at the Department of Health and Environmental Control (DHEC). DHEC is also developing a formalized process for submitting soil classifier reports.

## New Business

1. **Regulatory Review Pursuant to Executive Order 2017-09.** Council reviewed Chapter 108-5 (continuing education), and discussed the distinction between structured and self-directed activities. Mr. Stuart suggested that Council develop a list of recommended providers and/or courses to post on the website as guidance to licensees. The Council will discuss this as an agenda item at the September 25, 2018, meeting. There are no proposed changes to the SC Code of Regulations, Chapter 108.
2. **Professional IRC Member.** Mr. Brewington has been appointed as a council member. Council needs to designate another active licensee as a professional IRC member.

**MOTION:** For Mrs. Moorer to contact Michael Athanas and Steven Melin to serve as professional members of the Investigative Review Committee. Fincham/DeFrancesco/approved.

## Other Business

1. Mr. Fowler requested an agenda item to discuss establishing a policy for application reviews that would provide consistency in reviewing education and experience at the September 25, 2018, meeting.

## Notice of Next Meeting

The next meeting of the SC Soil Classifiers Advisory Council will be held on Tuesday, September 25, 2018, at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC, and will begin at 10 a.m.

There being no further business:

**MOTION:** To adjourn. Fincham/DeFrancesco/approved

The meeting adjourned at 10:50 a.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant