

MINUTES

South Carolina Board of Social Work Examiners

WEBEX/TELECONFERENCE BOARD MEETING

Monday, September 19, 2022 – 10:00 a.m.

Board Members Present

Lynn Melton, Chairperson
Jacqueline S. Lowe
Harold T. "Pat" Patrick, Jr.
D. Scott Stephens

Absent Members

None

Staff Members Present

Megan Flannery, Advice Counsel
Pam Dunkin, Interim Administrator
Mark Sanders, Office of Investigations
Catherine Wilder, Office of Investigations
Tina L. Brown, Office of Disciplinary Counsel
Sonya Morse, Office of Disciplinary Counsel
Shaun Strother, Board Assistant

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Social Work, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present/not present*. All votes referenced herein were unanimous unless otherwise indicated. The meeting was held via WebEx/Teleconference.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Ms. Melton, Chairperson, called the meeting to order at 10:02 a.m.

Approval of the Agenda

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members- None

Approval of the Minutes – May 16, 2022 and June 9, 2022

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve the May 16, 2022 meeting minutes. The motion passed.

MOTION

On the motion of Mr. Stephens, seconded by Mr. Patrick, the board voted unanimously in favor to approve the June 9, 2022 meeting minutes. The motion passed.

Chairperson’s Remarks – Lynn Melton

Ms. Melton, Chairperson, welcomed Pam Dunkin as the Interim Administrator.

Administrative Reports

Office of Investigations and Enforcement Reports (OIE) Report - Mark Sanders

Mr. Sanders addressed the board and provided the OIE Statistical Report. Informational purposes only.

Investigative Review Committee (IRC) Report, August 16, 2022 - Mark Sanders

Mr. Sanders presented the board with six (6) dismissals and one (1) letter of caution.

Dismissals

MOTION

On the motion of Ms. Lowe, seconded by Mr. Patrick, the board voted unanimously in favor to accept the IRC recommendations for dismissals of the six (6) cases. The motion passed.

Letter of Caution

MOTION

On the motion of Mr. Patrick, seconded by Ms. Lowe, the board voted unanimously in favor to approve the IRC recommendations for the one letter of caution. The motion passed.

Office of Disciplinary Counsel Report (ODC) Report – Tina Brown

Ms. Brown addressed the board and provided the ODC Report. Informational purposes only.

Administrator's Remarks – Interim, Pam Dunkin

Ms. Dunkin addressed the board regarding her appreciation for Ms. Strother and Ms. Flannery assisting in preparation for the meeting.

The Financial Cash Report, Monthly Expenses by GL Code, and CE Broker Monthly Report was presented by Ms. Dunkin as information only.

1. Financial Cash Report as of July 31, 2022
2. Monthly Expenses by GL Code
3. CE Broker Monthly Report as of June 2022: Ms. Dunkin and Ms. Strother addressed the board regarding the 2022 renewals. Ms. Dunkin will provide additional information to the board at the next upcoming scheduled meeting regarding the monthly reports received from CE Broker.

Application Hearings - None

Disciplinary Hearing

Stipulation of Facts (MOA): 2019-49

MOTION

On the motion of Mr. Patrick, seconded by Ms. Lowe, the board voted unanimously in favor to approve the (MOA) 2019-49. The motion passed.

New Business

1. **Review List of New Licensees (5/12/2022 – 9/13/2022) - Information Purposes Only**
2. **Ratification and Continuing Education Sponsorships Approved (5/12/22 – 9/13/22)**

MOTION

On the motion of Mr. Patrick, seconded by Ms. Lowe, the board voted unanimously in favor to accept the one (1) CE Sponsorship. The motion passed

3. **Board Member Report – Conference or Meetings Attended from January 25, 2022 to May 15, 2022**
 - a. ASWB 2022 Spring Education Conference – April 29-30, 2022, Chicago, Illinois

The board had a brief discussion.

4. **Upcoming Travel Meetings – Reminder of Attendees**
 - a. Association of Social Work Board (ASWB) 2022 Annual Meeting of The Delegate Assembly, November 18-19, 2022, Scottsdale, Arizona.

The board discussed Ms. Lowe attending the meeting as a Delegate.

5. **Discussion and Vote on Regulation Task Force Committee Members and First Meeting Date**

Ms. Flannery addressed the board. The board discussed that Ms. Flannery and Ms. Dunkin will provide a few options for first WebEx Regulation Task Force Committee meeting dates to Ms. Melton and Ms. Lowe with the starting time of 9:30 a.m. for one (1) hour.

MOTION

On the motion of Mr. Patrick, seconded by Ms. Lowe, the board voted unanimously in favor that Ms. Melton and Ms. Lowe will work on the regulation task force, to begin moving the process forward. The motion passed.

6. Upcoming 2022 Renewals

Ms. Dunkin addressed the board regarding the upcoming 2022 Renewals and also provided a update on the S.C. Social Work Board Telehealth Registrations.

7. Discussion and Vote on November 14, 2022 Board Meeting Remaining Date: WebEx or Onsite

The board discussed that the next meeting will be WebEx and it was determined that a vote was not needed.

8. Regulation Review

Ms. Flannery, addressed and reviewed the Regulations with the board.

MOTION

On the motion of Mr. Patrick, seconded by Ms. Lowe, the board voted unanimously in favor that they intend to amend 1-110-1 and 1-110-20 and would like to keep 1-110-10 as currently written in the Regulations as Ms. Flannery stated. The motion passed.

9. Vote on 2022 Election of Vice Chair Replacement for Catherine Buchanan

Ms. Melton addressed the board and after discussions Mr. Patrick, nominated Ms. Lowe as Vice Chair. Ms. Lowe, accepted the nomination. Ms. Melton closed the nominations and the board voted unanimously in favor of Ms. Lowe as Vice Chair.

Public Comments:

There were no public comments presented.

Executive Session, If needed

No Executive Session was needed.

Adjournment:

MOTION

Ms. Lowe moved to adjourn. The motion was seconded by Mr. Patrick. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 1:10 p.m.