

MINUTES

South Carolina Board of Social Work Examiners

WEBEX/TELECONFERENCE BOARD MEETING

Monday, March 6, 2023 – 9:58 a.m.

Board Members Present

Lynn Melton, Chairperson
Jacqueline S. Lowe, Vice-
Chair
D. Scott Stephens

Absent Member

None

SCLLR Staff Members Present

Megan Flannery, Esq., Office of
Advice Counsel
Pam Dunkin, Administrator
Tina L. Brown, Office of Disciplinary Counsel
Sherrie Butterbaugh, Office of Disciplinary
Counsel
Tracy Solet, Office of Disciplinary Counsel
Donnell Jennings, Office of Investigations
Ervin Bond, Office of Investigations
Catherine Wilder, Office of Investigations
Johnnie Rose
Shaun Strother

Present

Nadine A. Garrett, Court Reporter
Steven Karr
Daniel Fishburn
Andrew Johnson
Michelle McCutcheon
Brandy Dennis

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Social Work, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present/not present*. All votes referenced herein were unanimous unless otherwise indicated. The meeting was held via WebEx/Teleconference. The telephone number and access code were provided on the posted Agenda.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Ms. Melton, Chairperson, called the meeting to order at 10:00 a.m.

Approval of the Agenda

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members - None

Approval of the Minutes – November 14, 2022 and January 5, 2023

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve the November 14, 2022 and January 5, 2023 meeting minutes. The motion passed.

Chairperson's Remarks – Lynn Melton

Ms. Melton, Chairperson, addressed the board.

Administrative Staff Reports

Pam Dunkin, Interim Administrator addressed the board and provided the following: Administrator's Reports/Remarks, Finance Reports, and CE Broker Report.

Office of Investigations and Enforcement Reports (OIE) Report - Mark Sanders and Ervin Bond

Ervin Bond, presented the OIE report to the Board for Informational purposes only.

Investigative Review Committee (IRC) Report - Mark Sanders and Ervin Bond

Ervin Bond, presented the board with the IRC Reports.

Dismissals

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to accept the IRC recommendations for dismissals of the three (3) cases. The motion passed.

Cease and Desist

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve the IRC recommendations for the one Cease and Desist. The motion passed.

Formal Complaint

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve the IRC recommendations for the one Formal Complaint. The motion passed.

Letter of Caution

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the IRC recommendations for the one Letter of Caution. The motion passed.

Office of Disciplinary Counsel Report (ODC) Report – Sherrie Butterbaugh

Ms. Butterbaugh addressed the board and provided the ODC Report for Informational purposes only.

Application Hearings

a. Steven Karr: The purpose of this hearing with to determine if Mr. Karr should be allowed to proceed in the initial licensure process for licensure as a Licensed Master Social Worker (LMSW) in South Carolina. Mr. Karr was present and not represented by legal counsel.

Closed Hearing for Steven Karr: This was a closed hearing in accordance with the state and federal confidentiality laws.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor for a Closed Hearing. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to deny Mr. Karr licensure. Additionally, the board set conditions should Mr. Karr decide to apply at a later date. The motion passed.

b. Daniel Fishburn: The purpose of this hearing with to determine if Mr. Fishburn should be allowed to proceed in the initial licensure process for licensure as a Licensed Independent Social Worker (LISW-CP) in South Carolina. Mr. Fishburn was present and not represented by legal counsel.

Closed Hearing for Daniel Fishburn: This was a closed hearing in accordance with the state and federal confidentiality laws.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor for a Closed Hearing. The motion passed.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve Mr. Fishburn to proceed with the application process. The motion passed.

c. Andrew Johnson: The purpose of this hearing with to determine if Mr. Johnson should be allowed to proceed in the initial licensure process for licensure as a Licensed Independent Social Worker (LISW-CP) in South Carolina. Mr. Johnson was present and not represented by legal counsel.

Closed Hearing for Andrew Johnson: This was a closed hearing in accordance with the state and federal confidentiality laws.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor for a Closed Hearing. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve Mr. Johnson to proceed with the application process. The motion passed.

d. Michelle McCutcheon: The purpose of this hearing with to determine if Mr. McCutcheon should be allowed to proceed in the initial licensure process for licensure as a Licensed Master Social Worker (LMSW) in South Carolina. Mr. McCutcheon was present and not represented by legal counsel.

Closed Hearing for Michelle McCutcheon: This was a closed hearing in accordance with the state and federal confidentiality laws.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor for a Closed Hearing. The motion passed.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve Ms. McCutcheon to proceed with the application process. The motion passed.

2022-2024 Renewals

e. Brandy Dennis: The purpose of this hearing with to determine if Ms. Dennis should be allowed to proceed in the 2022-2024 Renewal process for licensure as a Licensed Master Social Worker (LMSW) in South Carolina. Ms. Dennis was present and not represented by legal counsel.

Closed Hearing for Brandy Dennis: This was a closed hearing in accordance with the state and federal confidentiality laws.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor for a Closed Hearing. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve Ms. Dennis 2022-2024 renewal. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to return to Open Session. The motion passed.

Disciplinary Hearings - None

Legislative Update – Katie Phillips, SCLLR Office of Communications and Governmental Affairs

Katie Phillips, addressed the board.

New Business

a. Review List of New Licensees (10/31/2022 – 2/27/2023)

The board reviewed the list of New Licensees for informational purposes only.

b. Ratification and Continuing Education Sponsorships Approved (10/31/2022 – 2/27/2023)

The board reviewed the Continuing Education Sponsorships Approved for Information purposes only.

c. Board Member Reports – Conference or Meetings Attended

- Update on Association of Social Work Boards (ASWB) 2022 Annual Meeting of The Delegate Assembly, November 18-19, 2022, Scottsdale, Arizona

Ms. Lowe addressed the board.

d. Upcoming Travel Meetings – Reminder of Attendees

- Association of Social Work Boards (ASWB) 2023 Spring Education Conference being held in New Orleans, Louisiana, April 21-22, 2023

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve Mr. Stephens to attend the ASWB 2023 Spring Conference. The motion passed.

Ms. Melton suggested that the new Board Administrator, Ms. Dunkin attend the upcoming ASWB 2023 Annual Conference being held November 2023 after a brief discussion.

e. ASWB Exam Administration Policy Changes

Ms. Dunkin addressed the board and will coordinate with ASWB to invite a representative to attend the next upcoming board meeting being held May 22, 2023 to further discuss the Policy Changes.

f. Discussion on Needing Additional Investigative Review Committee (IRC) Members

Ms. Flannery addressed the board and the board provided three (3) potential names for nomination to serve as an IRC member. Ms. Dunkin will coordinate and provide an update at the next board meeting being held May 22, 2023.

Old Business

a. Update Regulation Task Force Committee Meeting Dates – Pam Dunkin and Megan Flannery

Ms. Flannery and Ms. Dunkin addressed the board. The next Task Force Committee Meeting will be held March 20, 2023. Ms. Dunkin will contact Sallie Campbell and former board member Catherine Buchanan to invite them to attend the committee meeting. Ms. Dunkin will provide an update to the board at the next board meeting being held May 22, 2023.

b. Reminder of 2023 Board Meeting Dates

Lunch (Time of Lunch will be at the discretion of the Board Chair)

No lunch was needed.

Executive Session, If needed

No Executive Session was needed.

Public Comments:

There were no public comments presented.

Adjournment:

MOTION

Mr. Stephens moved to adjourn. The motion was seconded by Ms. Lowe. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 1:36 p.m.