

**SOUTH CAROLINA BOARD OF SOCIAL WORK EXAMINERS**  
**Monday, January 28, 2019 at 9:00 a.m. to 5:00 p.m.**  
**Synergy Business Park in the Kingstree Building**  
**110 Centerview Drive, Room 105**  
**Columbia SC 29210**

**MINUTES**

**Board Members Present**

Lynn Melton, Chairperson  
Jane Anker, Vice-Chair  
Catherine Buchanan, Member  
Jacqueline Lowe, Member  
Harold Patrick, Jr., Member  
D. Scott Stephens, Public Member

**Absent Members**

None

**Staff Present**

Mary League, Advice Counsel  
Marlo Thomas-Koger, Board Administrator  
Shaun Strother, Board Assistant

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Social Work, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated.

***NOTE:** These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

**Call to Order**

Ms. Melton, Chairperson, called the meeting to order at 9:03 a.m.. The meeting was held in Room 105 located in the Synergy Business Park, Kingstree Building at 110 Centerview Drive, in Columbia, South Carolina 29210.

**Approval/Disapproval of Absent Members:** No Absences.

**Approval of the Agenda:**

**Motion:** In open session, Ms. Lowe made a motion to approve the agenda. The motion was seconded and approved by Ms. Anker. All were in favor and the motion passed.

**Introduction of the South Carolina Department of Labor, Licensing and Regulation Director Emily Farr:**

Introduction postponed.

**Approval of the Minutes**

**Motion:** In open session, Ms. Buchanan made a motion to approve the October 15, 2018, meeting minutes – no corrections noted. The motion was seconded and approved by Mr. Stephens. All were in favor and the motion passed.

**Office of Investigations and Enforcement (OIE) Report:** Ms. Koger, Board Administrator informed the board that Office of Investigations and Enforcement did not have an OIE Report to present – zero cases.

No Statistical Report to Review – No Cases

**Office of Disciplinary Counsel Report (ODC):** Ms. Baldwin, Office of Disciplinary Counsel presented the ODC report to the Board. The Board reviewed the report as information.

**Finance Report:** Ms. Koger, Board Administrator presented the financial report to the Board. The Board reviewed the report as information.

**Administrative Reports:** Ms. Koger, Board Administrator addressed the Board.

### **Application Hearings**

**Stacey Khalifa:** The purpose of this hearing was to determine if Ms. Khalifa should be granted renewal of licensure in South Carolina. Ms. Khalifa made a personal appearance before the Board and was not represented by legal counsel.

Ms. Buchanan recused herself from all board proceedings regarding Ms. Khalifa's application.

**Motion:** In open session, Mr. Patrick made a motion to go into executive session to receive legal advice from counsel regarding Ms. Khalifa's 2019-2020 renewal application. The motion was seconded and approved by Ms. Lowe. All were in favor and the motion passed.

**Executive Session:** No votes were taken during executive session.

**Motion:** In open session, Mr. Stephens made a motion to come out of executive session. The motion was seconded by Mr. Patrick. All were in favor and the motion passed.

**Motion:** In open session, Ms. Anker made a motion to allow Ms. Kahlifa to move forward with her application for renewal. The motion was seconded and approved by Ms. Lowe. All were in favor and the motion passed.

**Priscilla Warren:** The purpose of this hearing was to determine if Ms. Warren should be granted renewal of licensure in South Carolina. Ms. Warren made a personal appearance before the Board and was represented by legal counsel, Raford Bussey, Esquire.

**Motion:** In open session, Mr. Patrick made a motion to go into executive session to receive legal advice from counsel regarding Ms. Warren's 2019-2020 renewal application. The motion was seconded and approved by Ms. Lowe. All were in favor and the motion passed.

**Executive Session:** No votes were taken during executive session.

**Motion:** In open session, Mr. Stephens made a motion to come out of executive session. The motion was seconded by Mr. Patrick and Ms. Buchanan. All were in favor and the motion passed.

**Motion:** In open session, Mr. Patrick made a motion and asked advice counsel to read the motion on behalf of the board. The motion was to approve Ms. Warren to move forward with her renewal application with conditions. The motion was seconded and approved by Ms. Buchanan. All were in favor and the motion passed.

### **New Business**

- a. The Board reviewed the 2019 New Mileage Rate as information.
- b. 2018-2019 Travel Budget: Ms. Koger, Board Administrator addressed the board regarding the travel budget.
- c. The Board reviewed the travel meetings as information.
- d. The Board reviewed the list of new licensees as information.

- e. The Board discussed the ethics commission and the deadline to file being March 30, 2019.
- f. The Board discussed the Legislative Updates.
- g. The Board discussed the 2018 renewals.

**Continuing Education Sponsorships for Approval:** The Board discussed the continuing education sponsors.

**Discussion Topics**

- a. Association of Social Work Boards (ASWB) Pass Rates: The Board discussed the Association of Social Work Boards (ASWB) Pass Rates.

**Motion:** In open session, Mr. Stephens made a motion that the statistical figures on pass or fail rates from South Carolina be available to the public. The motion was seconded and approved by Mr. Patrick. All were in favor and the motion passed.

- b. Update on 2018 Annual Meeting of the Delegate Assembly, November 15-17, 2018: Mr. Stephens addressed the Board regarding the 2018 Annual Meeting of Delegate Assembly.
- c. Standards for Telemental Health, Telesupervision, and Code of Ethics: The Board discussed the telemental health, telesupervision, and code of ethics.
- d. Election of 2019 Board Officers:

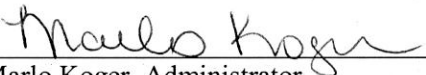
**Motion:** In open session, Mr. Patrick made a motion to nominate Ms. Anker to serve as Vice-Chair. The motion was seconded and approved by Mr. Stephens, Ms. Buchanan, and Ms. Lowe. All were in favor and the motion passed.

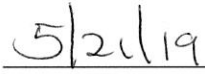
**Motion:** In open session, Mr. Stephens made a motion to nominate Ms. Melton to serve as Chairperson. The motion was seconded and approved by Ms. Buchanan. All were in favor and the motion passed.

**2019 and 2020 Board Meeting Dates:** The Board reviewed the 2019 and 2020 Board Meeting Dates as information.

**Adjournment:**

There being no other business, the meeting was adjourned by Ms. Melton at 12:12 p.m..

  
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Marlo Koger, Administrator  
S.C. Board of Social Work Examiners

  
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Date