

**SOUTH CAROLINA BOARD OF VETERINARY MEDICAL EXAMINERS  
BOARD MEETING AGENDA**

September 7, 2023 at 9:00 A.M.

110 Centerview Drive

Kingstree Building – Upstate Conference Room

Columbia, SC 29210

**Call to Order:** Public Notice of this meeting was properly posted at the Veterinary Board Office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with the South Carolina Freedom of Information Act, Section 30-4-80.

**1. Approval of Agenda**

**2. Board Mission and Member Statistics** – Christine White, DVM

**3. Introduction of Board Members and Others**

**4. Approval of Excused Absences**

**5. Approval of Meeting Minutes**

- a. Board Meeting Minutes – June 15, 2023

**6. Office of Investigations and Enforcement Changes** – Donnell Jennings, Esq., Chief Investigator

**7. Staff Reports**

- a. Office of Investigations and Enforcement (OIE) Statistical Report – Ervin Bond, Lead Investigator
- b. Office of Investigations and Enforcement (OIE) IRC Report – Ervin Bond, Lead Investigator
- c. Office of Disciplinary Counsel (ODC) Report – Robert Elam, Esq.

**8. Application Hearings**

- a. Tom Proctor, DVM – Wavier Hearing
- b. Patricia Castro Sinclair, Veterinary Technician – Application Hearing

**9. Disciplinary Hearings**

- a. 2021-59 – Consent agreement

**10. Reports**

- a. Administrator’s Report – Tracy Adams

**11. NEW BUSINESS**

- a. Good Cause – Wick Stuart, Esq.
- b. 2024 Board Meetings – Tracy Adams
- c. Elections – Tracy Adams
- d. Licensed Veterinary Technicians – CE Requirements – Tracy Adams

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e. Vet Aides Skills Form – NAVTA Essential Skills Guideline Review – Tracy Adams

f. Forms and Website – Updating – Tracy Adams

**12. Public Comments**

**13. Next Meeting** – December 7-8, 2023

**14. Adjournment**