



South Carolina Department of Labor, Licensing and Regulation  
**South Carolina Board of Veterinary Medical Examiners**

110 Centerview Dr. • Columbia • SC • 29210

P.O. Box 11329 • Columbia • SC 29211-1329

Phone: 803-896-4598 • [Contact.VetBoard@llr.sc.gov](mailto:Contact.VetBoard@llr.sc.gov) • Fax: 803-896-4719

[www.llronline.com/POL/Veterinary/](http://www.llronline.com/POL/Veterinary/)



## REQUIREMENTS AND INSTRUCTIONS FOR VETERINARY MEDICINE LICENSURE

1. You must have graduated from a College of Veterinary Medicine accredited by the **American Veterinary Medical Association (AVMA)**.
2. You must have successfully passed the **NAVLE or NBE/CCT Exam**.
3. You must successfully pass the **SC Jurisprudence Examination**.

### Application Process:

1. **Application** - Complete your application and send in with the following:  
**Note:** Application is maintained for one year, after that period you will have to reapply.
  - \$175.00 Payment may be submitted via Visa/Mastercard or Electronic Check. Fees are non-refundable and non-transferable.  
A returned check fee of up to \$30.00, or an amount specified by law, maybe accessed on all returned funds.
  - Notarized Verification of Lawful Presence
  - Copy of valid Driver's License, State Issued ID or Passport
  - Copy of Social Security Card
  - Legal documentation for name change (marriage certificate, divorce decree, etc)
  - Signature affidavit with a 2"x2" Passport Style Photo that has been taken within last 6 months
2. **Education Verification:** Contact your AVMA Accredited College of Veterinary Medicine Registrar's office and have an official transcript, with seal and Registrars' signature mailed directly to our office **OR** Certification from the **Education Commission of Foreign Veterinary Graduates (ECFVG)** **OR** Certification from the **Program for Assessment of Veterinary Education (PAVE)**.
3. **National Board Scores:** You must request your NAVLE (**North American Veterinary Licensing Examination**) **Score** from the **American Association of State Veterinary Boards (AAVSB)** or NBE (**National Board Examination**) **Score** and **Clinical Competency Examination (CCT) Score** [www.aavsb.org](http://www.aavsb.org) be sent directly to board office. You may choose to have them emailed or sent via United States Postal Service.
4. **NAVLE OR NBE/CCT Scores** older than five (5) years **must also** provide verification of a valid and unrestricted (including probation or other conditions) license to practice veterinary issued by another state for a minimum of three years preceding application. In addition to state verifications applicant must provide a letter of three (3) years of continuous practice from employer OR AVMA recognized Board Certification OR thirty (30) hours of Continuing Education Unit Certificates completed within two (2) years of date of application.
5. **License Verification:** Verification of a valid and unrestricted (including probation or other conditions) license to practice veterinary medicine issued by another state for a minimum of three years preceding application. Contact state board(s) where you are currently or have been previously licensed with and have license verification mailed directly to the Board office at the above address. We will accept a state board issued form.
6. **Personal History Questions:** You will need to attach a written explanation for any "Yes" answers in the Personal History Information section on a separate sheet of paper. Additional information may be requested by the Board Office or a Board appearance may be necessary.
7. **Jurisprudence Examination:** Once our office processes your application, you will be e-mailed instructions with a User Id and Password to take the exam online. A score of 70 or higher is considered a passing score. If the applicant receives a score of 69 or below, applicant may take exam again after 24 hours. As a study guide for the examination, the applicant should study the Statutes and Regulations of the Board found under Laws/Policies provided under the board website. Do not send in your certificate of passing, the Board is automatically notified.

You may check the current status of your application online by visiting the board's website at [www.llr.state.sc.us/pol/veterinary](http://www.llr.state.sc.us/pol/veterinary).



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**SIGNATURE AFFIDAVIT**

All statements contained in this application are made under oath or affirmation and all representations are true and correct to my best knowledge and belief and subject to penalties of making a false affidavit of declaration. Should I furnish any false information in this application, I hereby agree that such action shall constitute cause for denial, suspension or revocation of my license as a veterinary professional in South Carolina. This application and signature shall act as authorization of entities in possession of state files pertaining to my licensure and practice, law enforcement records, administrative records, motor vehicle records, and court documents to release such information to this licensing authority.

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**DATE**

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
 Notary Signature

\_\_\_\_\_  
 Print Notary Name

Notary Public for the State of: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**Attach Photo Here**

Tape a passport-type photograph taken within the last six (6) months.



STATE OF SOUTH CAROLINA  
DEPARTMENT OF LABOR, LICENSING AND REGULATION  
**VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES**  
**AFFIDAVIT OF ELIGIBILITY**



Pursuant to Section 8-29-10, *et seq.* of the South Carolina Code of Laws (1976, as amended), the Department of Labor, Licensing and Regulation must verify that any person who applies for a South Carolina license is lawfully present in the United States. Complete and sign this affidavit of eligibility. The information provided is subject to verification.

**Section A: LAWFUL PRESENCE in the United States.**

The undersigned \_\_\_\_\_, of \_\_\_\_\_  
(Print clearly First, Middle, and Last name) (Home Address, City, State, and Zip Code)  
being first duly sworn deposes and states as follows:

**Check only one box:**

1.  I am a United States citizen; or

2.  I am a Legal Permanent Resident of the United States eighteen years of age or older; or

3.  I am a Qualified Alien or non-immigrant under the Federal Immigration and Nationality Act, Public Law 82-414, eighteen years of age or older, and lawfully present in the United States.

4.  Other: \_\_\_\_\_ Please submit any documentation that supports this status.

Date of Birth: \_\_\_\_\_

Alien Number: \_\_\_\_\_ I-94 Number: \_\_\_\_\_

**(If you checked number 2, 3, or 4 you must attach a copy of your immigration documents. See instruction sheet for a list of accepted immigration documents.)**

**Section B: ATTESTATION.**

**I understand** that in accordance with section 8-29-10 of the South Carolina Code of Laws, a person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall, in addition to other sanctions imposed by this State or the United States, be guilty of a felony, and upon conviction must be fined and/or imprisoned for not more than 5 years (or both).

**I understand** that the representations made in this Affidavit shall apply through any license(s) or renewals issued, and that I shall have an affirmative duty to immediately advise the Department of Labor, Licensing and Regulation of any change of my immigration or citizenship status.

**I swear and attest the information contained herein is true and correct to the best of my knowledge. I understand that under South Carolina law, providing false information is grounds for denial, suspension, or revocation of a license, certificate, registration or permit.**

\_\_\_\_\_  
Signature of Affiant

SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Print Name

Notary Public for \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

## INSTRUCTION SHEET FOR COMPLETING AFFIDAVIT OF ELIGIBILITY

### **CHECK box 1:**

If you are a United States Citizen by birth or naturalization

### **CHECK box 2:**

If you are a Legal Permanent Resident and you are not a U.S. Citizen, but are residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant.

**PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.**

### **CHECK box 3:**

If you are a Qualified Alien. You are a Qualified Alien if you are:

An alien who is lawfully admitted for residence under the INA.

An alien who is granted asylum under Section 208 of the INA.

A refugee who is admitted to the United States under Section 207 of the INA.

An alien who is paroled into the United States under Section 212(d)(5) of the INA for a period of at least 1 year.

An alien whose deportation is being withheld under Section 243(h) of the INA (as in effect prior to April 1, 1997) or whose removal has been withheld under Section 241(b)(3).

An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

An alien who is a Cuban/Haitian Entrant as defined by Section 501(e) of the Refugee Education Assistance Act of 1980.

An alien who has been battered or subjected to extreme cruelty, or whose child or parent has been battered or subject to extreme cruelty.

**PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.**

### **ACCEPTED IMMIGRATION DOCUMENTS:**

Unexpired Reentry Permit (I-327)

Permanent Resident Card or Alien Registration Receipt Card With Photograph (I-551)

Unexpired Refugee Travel Document (I-571)

Unexpired Employment Authorization Card Which Contains a Photograph (I-766)

Machine Readable Immigrant Visa (with Temporary I-551 Language)

Temporary I-551 Stamp (on passport or I-94)

I-94 (Arrival/Departure Record) in Unexpired Foreign Passport

I-20 (Certificate of Eligibility for Nonimmigrant, F-1, Student Status)

DS2019 (Certificate of Eligibility for Exchange Visitor, J-1, Status)